

LOT 1:

# **VACANCIES IN A FOREMOST REGULATORY INSTITUTION**

ur client is the regulator and highest policy making institution for the financial services sector. Due to the attendant need to ensure appropriate personnel and capacity to effectively carry



out its various statutory obligations within the institution, the Central Bank of Nigeria (CBN) has identified several positions for hire across the different directorates in the organization.

The following are the various Vacancies:

Potential applicants for Information Technology (IT) specific vacancies (from graduate entry level to experienced hires) are required to fill vacancies within the IT Division. Applicants will be required to hold educational and professional qualifications of a minimum of first degree/HND in Computer Science, Information Technology and related disciplines such as (Computer Engineering, Computer with Economics/ Mathematics, Management

Information Systems and Electrical/Electronic Engineering). A post graduate degree is an added advantage. Applicants are not expected to exceed the age of 35 and must be confident, self-motivated and result-oriented individuals. Kindly apply for following vacancies as detailed below noting clearly on your application the reference for the vacancy you are applying for:

such as (Computer Engineering, Computer with Economics/ Mathematics, Management		
Office	Role/Code /Description and Relevant Experience	Added advantage
Project Management Office	Project Management Officers - NEXTCBN/LOT1PMO: The Project Management Officer works with Project Managers, helping them to plan, direct and coordinate the successful delivery of the Portfolio of Projects, in order to meet organizational objectives and maximize organizational benefits. The Project Management Officer will also provide reports on progress, to aid better management insight and decision-making.  Job Responsibilities  Assist the Portfolio Review Board to prioritize the Portfolio of Projects  Liaise and collaborate with Project Managers to ensure that the activities, issues and risks are tracked and escalated  Responsible for administration of documentation & project management tool (i.e. user set-up, creating group pages)  Provide a single picture in accordance with agreed reporting practices of the status and performance of all programmes and project delivery to the Program Board  Create and review content for Project meetings with Project Managers  Create and review content for Project meetings with Project Managers  Create and review content for Project meetings with Project Managers  Create and review content for Project meetings with Project Managers  Corest additional ad hoc reports as necessary  Corest and review content for Project meetings with Project Managers  Core Skills  Project Management methodologies and tools  Resource Management methodologies and tools  Resource Management  Understanding of the ITIL Knowledge Management framework  Ability to organise and map large information sets  Ability to manage relationships with internal business customers  Portfolio and demand management insight into progress  Strong oral and written communication  Initiative  Goal orientation	Experience:  PostNYSC  Qualification:  A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronic Engineering)  Added advantage  Membership of the following professional bodies: NCS, CPN, NIM, PMI or ISACA  Possession of the following certifications ITIL Practitioner, CoBIT - Control Objectives for Information and Related Technology, PRINCE 2, PMP; ISEB Foundation Certificate in Programme for IS Projects
IT Strategy & Innovation	Assistant IT Strategy & Innovation specialist - NEXTCBN/LOT1SIS Job Profile: The Assistant IT Strategy & Innovation Specialist will assist in ensuring usage and maintenance of the IT strategy under the guidance of the IT Strategy Specialist. SIA Plast officets and coordinates demand and supply planning, manages the Annual Operating Plan and maintains the Demand/Supply Forecast under the guidance of the IT Strategy Specialist.  Job Responsibilities  Assist in developing strategies to align IT with the business of the organizations Foster innovation within IT to reduce cost and maximize productivity Maximise the linkage between strategic planning and business relationship management Optimize throughput for application development Assist indiving the technology transition efforts across the organization, with major impact in terms of resource allocation and investments.  Monitor ITD's operational activity for alignment to the wider business objectives Demand management  Maintain the Annual Operating Plan and Demand/Supply Forecast  Assist in translating demand requirements into supply requirements - both manpower and capacity  Help to identify demand conflicts, recommending escalation where appropriate for resolution, and for balancing the requests for new work with the current workload  Assist in managing the Supply Plan which involves a comparison of forecast versus actual manpower utilisation and the identification of actions to resolve manpower constraints  Competence Requirements  Competence Requirements  Corposition (Business and IT)  Knowledge of IT Governance Basic knowledge of IT Gove	Experience:  PostNYSC  Qualification:  A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics Engineering)  Added Advantage  Membership of the following professional bodies is an added advantage: NCS, CPN, NIM, PMI or ISACA  Possession of the following certifications is an added advantage: ITIL Manager, CoBIT - Control Objectives for Information and Related Technology
Business Relationship Management Division	The Ususiness Partners -NEXTCBNLOT1BP  The IT Business Partner will liaise with users to direct the provision of services to meet the needs of the organization for new and enhanced services.  Job Responsibilities  Demand Management  Implement and maintain the demand process for new proposals with overall responsibility for steering these proposals through the early phases of approval Work with the organization to clarify and refine functional requirements, and coordinate work in initial phases to translate these into functional designs.  Portfolio Prioritisation  Work with business unit & BRMs for other business units to prioritise the portfolio of projects.  Review the demand pipeline and the progress of new projects with business sponsors  Customer Service Management  Provide a uniform approach to the way in which customer feedback is handled and resolved.  Develop and enhance relationships with business, actively managing expectations & monitoring satisfaction levels  Be an advocate for the end-users to ensure they receive high-quality and timely service and support from the IT organization  Competence Requirements  Core Skills  Deep knowledge of the respective directorates  Prioritisation skills and experience  Relationship management  Business Case Development  Portfolio Management  Demand Management  Adequate knowledge of Contract management, Budget and cost management and Quality control  Generic Skills  Strong communication, presentation & leadership skills  Strong communication, presentation & leadership skills  Problem solving  Business skills  Analytical skills  Creative thinking skills  People management skills	Experience:  / Minimum of 8 years IT experience, at least 3 years must have been spent in a senior management position managing relationships with internal business customers  Qualification:  / A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics Engineering)  / Apost graduate degree is an added advantage  Added advantage  / Apost graduate degree is an added advantage  Membership of the following professional bodies: NCS, CPN, NIM, PMI, ISACA, ITSMF  / Possession of the following: CoBIT - Control Objectives for Information and Related Technology; Certified Software Business Analyst (CSBA); International Institute of Business Analysis (IBA); Certification of competency in Business Analysis (CCBA); Cist SES Specialist Certificate in Business





Experience:

Minimum of 4 years IT experience managing relationships with internal business customers. At least 2 years must have

A first degree / HND in Computer Science, Information

Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics. Management

Information Systems, and Electrical/Electronics

Membership of the following professional bodies: NCS,

Possession of the following: CoBIT - Control Objectives for Information and Related Technology; Certified Software Business Analysis (CSBA); International Institute of Business Analysis (IIBA); Certification of competency in Business Analysis (IBA); Certificated Business Analysis Professional (CBAP); ISEB Specialist Certificate in Business Relationship Managament.

Minimum of 4 years relevant experience in any of the following IT disciplines: technical architecture, network management, application development, middleware, information analysis, database management or operations

is required for this position. At least 2 years must have been

A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics

Membership of the following professional bodies: NCS,

Possession of the following certifications: OCA - Oracle Certified Administrator (or higher), Microsoft MCP, MCP+Internet+Site Building, MCSD, MCSE, MCSE+Internet, MCDBA, MCT, MCSE - Microsoft Certified Systems Engineer, MCDST - Microsoft Certified Desktop

Apost graduate degree is an added advantage

Apost graduate degree is an added advantage

been spent in a supervisory role

Qualification:

Engineering)

Added advantage

Experience:

Qualification:

Engineering)

Apost graduate degree

CPN, NIM, PMI or ISACA

✓ A post graduate degree

CPN, NIM, PMI, ISACA, ITSMF

Relationship Management

spent in a supervisory role

### Associate IT Business Partners -NEXTCBN/LOT1ABP

The Associate IT Business Partner will support the IT Business Partner to ensure the provision of existing, new and enhanced services to meet the needs of

### the organization

- Job Responsibilities

  Demand Management

  Indicate the proposal of the proposal
- approval

   Work with the organization to clarify and refine functional requirements, and coordinate work in initial phases to translate these into functional designs Portfolio Prioritisation

- Portfolio Prioritisation
  Work with business unit & BRMs for other business units to prioritise the portfolio of projects.
  Review the demand pipeline and the progress of new projects with business sponsors
  Customer Service Management
  Provide a uniform approach to the way in which customer feedback is handled and resolved.
  Develop and enhance relationships with business, actively managing expectations & monitoring satisfaction levels
  Be an advocate for the end-users to ensure they receive high-quality and timely service and support from the IT organization

- Competence Requirements
  Core Skills

  Good knowledge of the respective directorates

  Prioritisation skills and experience
  Relationship management
  Business Case Development
  Portfolio Management
  Quality Management
  Demand Management
  Business Needs Analysis
  Fair knowledge of Contract management, Budget and cost management and Quality control

### Generic Skills

- Good communication, presentation & leadership skills Good customer focus Problem skills
- Business skills
- Creative thinking skills
- People management skills

### Solutions Developers - NEXTCBN/LOT1SD

The Solutions Developer will develop, build, configure, customize, integrate, unit test and document the support components of solutions (as designed by the Solutions Designer) so that Solutions can meet organizational and technical requirements.

- of design.
- Job Responsibilities

  Develop solution technical requirements from business /user & functional requirements

  Design solution capabilities & performance targets

  Produce high level and detailed designs for applications

  Document/update high-level application support processes for new service

  Design systems and usability tests

  Analyse and design custom applications using scientific analysis and mathematical models to predict and measure outcome and consequences of design. Manage installation, customisation and configuration of packaged software
- Review requested software modifications and advise on change requests
  Design customised modules and test integration
  Conduct system tests on new/modified solutions

### Application Management Division

- Competence Requirements
  Core Skills
  Solution modelling with analytical Tools, e.g. Case TOOL,
  Enterprise application deployment and customization
  Programming skills Oracle, ASP NET& ASP Skills,
  Knowledge of application development methodologies
  Systems analysis & design SDLC frameworks
  Software QA testing

- Time management Inductive reasoning Organizing, Planning, and Prioritizing Work

# Experience: / Post NYSC

# Qualification

### / A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics Management Information Systems, and Electrical/Electronics Engineering)

✓ Post NYSC

# Added advantage

- Membership of the following professional bodies: NCS, CPN, NIM, PMI or ISACA
- Possession of the following certifications: OCA Oracle Certified Administrator (or higher), Microsoft MCP, MCP+Internet+Site Building, MCSD, MCSE, MCSE+Internet, MCDBA, MCT, MCSE - Microsoft Certified Systems Engineer, MCDST - Microsoft Certified Desktop Support Technician, MCSD - Microsoft Certified Solutions Developer, ITIL/Testing and Change Management certifications for Release Management

# Assistant Solutions Developers - NEXTCBN/LOT1ASD

The Assistant Solutions Developer will develop, build, configure, customize, integrate, unit test and document the support components of solutions (as designed by the Solutions Designer) so that Solutions can meet organizational and technical requirements

# Job Responsibilities

- Prepare user procedures manual
   Document reference materials and job aids Modify existing software to correct errors, allow it to adapt to new hardware, or to improve its performance.
- Develop required application solution Develop required application solution Coordinate software system installation and monitor equipment functioning to ensure specifications are met.
- Implement required customisation on application packages & conduct unit testing
   Define test scripts based on required tests Conduct tests of the various solution modules using the defined test plans and test scripts
- Conduct tests of the various solution modules using the defined test plans and test scripts
  Document the configuration / solution build details for reference purposes
  Plan the system test (unit, integration, regression, stress, data conversion, UAT) for the assembled solution
  Develop the test scripts/ procedures for testing the solution
  Develop and direct software system testing and validation procedures, programming, and documentation.
  Carry out the system test by following the test scripts; document the test results and obtain sign-off
  Supervise the work of programmers, technologists and technicians and other engineering and scientific personnel.
  Participate in version control of application software
  Provide support for the maintenance of "live" systems
  Investigate Users' observations on a production system

- Competence Requirements
  Core Skills (as relates to the specific application team)
- Knowledge of end-to-end development process Proven technical aptitude in one or more domain
- ASP.NET& ASP Skills
- ASP.NET& ASP Skills
  Analytical Tools Case TOOL, etc
  Server Operating Systems, Server side Technologies Cold fusion, Real media Server, etc
  Adequate knowledge of Enterprise Application Systems
  Adequate knowledge of SML/XSD/SOAP, Swing, Struts, UML, SOA and Oracle Fusion technologies
  Data warehouse (OBIEE)
  AGILE Software development methodologies
  ERP (R12) Skills
  IBASE (Programming & Web building)
  OFS (Open Financial Systems)
  Temenos Internet Banking (TIB)

# Generic Skills

- Good written and oral communication ability
- Action planning, Motivating, Analytical mind and strong problem-solving capabilities
  Ability to work independently in a highly dynamic environment and under pressure

# Assistant Service Centre Specialists - NEXTCBN/LOT1ASCS

The Assistant Service Centre Specialist will provide adequate First level support to users of computers, peripherals, networks and office automation systems. S/he will provide effective user support services for CBN's IT resources (hardware, network, communication infrastructure with associated applications and business applications systems).

# Job Responsibilities

Service Management

- Provides operational service at any time that the user calls
- Receives and logs calls from users having problems or inquiring how to use specific hardware/software Resolves hardware/software problems of users within specified time frame
- Escalates hardware/software problems of users to appropriate level in support organisation Extracts accurate information from users on symptoms identified by users
- Responds to ad-hocuser requests
- Extracts accurate monitoring that the second proposed and source of error Answers questions, applies knowledge of computer hardware/software and procedures Provide remote access/VPs support.

# Qualification

A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics Engineering)





### Competence Requirements

- Competence Requirements

  Adequate knowledge of IT Service Desk
  Technical troubleshooting abilities
  Excellent customer service skills.

  Adequate knowledge of networking & Communications (LAN, WAN, VoIP)
  Adequate knowledge of 1T security tools like PKI, RSA keon
  Adequate knowledge of CBN enterprise applications like Oracle ERP, T24, CIFTS, eFASS, FIAPPS etc
  Understanding of how the technical infrastructure supports the business
  Adequate track record of technology delivery
  Good understanding of maintenance methods and processes

- User empathy
- Exceptional leadership and mentoring skills
- Goal orientation
- Good written and oral communication ability
- Mentoring and coaching
- Initiative
- Action planning, Motivating, Analytical mind and strong problem-solving capabilities

# Added advantage

- Membership of the following professional bodies is an added advantage: NCS, CPN, NIM, PMI, ISACA, ITSMF
- Possession of the following certifications is an added advantage: ITIL Practitioner/Manager, CoBIT Control Objectives for Information and Related Technology, ISEB Specialist Certificate in Problem Management; ISEB Specialist Certificate in Service Desk & Incident Management

## Assistant Branch Service Centre Support Specialists - NEXTCBN/LOT1CSS

The Assistant Branch Service Centre Support Specialist will provide telephone/email support to IT users for all IT related problems and requests for information and services. S/He will interface with other IT support groups to facilitate resolution of requests received from CBN personnel.

### Job Responsibilities

- bb Responsibilities
  Provides operational service at any time that the user calls
  Receives and logs calls from users having problems or inquiring how to use specific hardware/software
  Resolves hardware/software problems or users within specified time frame
  Escalates hardware/software problems of users to appropriate level in support organisation
  Extracts accurate information from users on symptoms identified by users
  Talks to users to learn procedures followed and source of error
  Answers questions, applies knowledge of computer hardware/software and procedures
  Provide remole access/VPN support.
  Responds to ad-hoc user requests

- Competence Requirements

  Adequate knowledge of IT Service Desk

  Technical troubleshooting abilities

  Excellent customer service skills.

  Adequate knowledge of networking & Communications (LAN, WAN, VolP)

  Adequate knowledge of Tis security tools like PKI, RSA keon

  Adequate knowledge of CBN enterprise applications like Oracle ERP, T24, CIFTS, eFASS, FIAPPS etc

  Understanding of how the technical infrastructure supports the business

  Adequate track record of technology delivery

  Good understanding of maintenance methods and processes

- ✓ User empathy
- Exceptional leadership and mentoring skills
- Goal orientation
- Good written and oral communication ability Mentoring and coaching Initiative

- Initiative Action planning, Motivating, Analytical mind and strong problem-solving capabilities

### Experience:

✓ Post NYSC

### Qualification

A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics Engineering)

## Added advantage

- Membership of the following professional bodies is an added advantage: NCS, CPN, NIM, PMI, ISACA, ITSMF
- Possession of the following certifications is an added advantage: ITIL Practitioner/Manager, CoBIT Control Objectives for Information and Related Technology; ISEB Specialist Certificate in Problem Management; ISEB Specialist Certificate in Service Desk & Incident Management

## Branch Service Centre Support Specialists - NEXTCBN/LOT1BCSS

The Branch Service Centre Support Specialist will provide adequate First level support to users of computers, peripherals, networks and office automation systems. S/he will also provide effective user support services for CBN's IT resources (hardware, network, communication infrastructure with associated applications and business applications systems).

- Tracks issues and service requests via phone, e-mail, chat, etc.
  Troubleshoot the end user's issue and resolve upon first contact, when possible.
  Accurately record and document all details of the issue or service request, including categorization and priority into the IT service desk tool.
  Provide remote accessivPh support.
  Provide "how to" assistance on all internally supported devices, applications and systems.

- Escalate issues to appropriate second- and third-level subject-matter experts in accordance to service-level agreements, and follow up on incidents when appropriate

- wmen appropriate.

  Leverage internal and external resources (knowledge bases, manuals, support sites, vendors) to answer questions and resolve issues.

  Respond to end-user inquiries regarding the status of incident/service request tickets, and perform follow-ups.

  Contribute to the creation/facilitation/maintenance of FAQ documents, knowledge articles and user guides.

  Be an advocate for the end user to ensure he or she receives high-quality and timely service and support from the entire IT organization.

# Core Skills

- Core Skills

  Experienced knowledge of IT Service Desk

  Technical troubleshooting abilities

  Excellent customer service skills.

  Adequate knowledge of networking & Communications (LAN, WAN, VoIP)

  Adequate knowledge of Ti security tools like PKI, RSA keon

  Adequate knowledge of CBN enterprise applications like Oracle ERP, T24, CIFTS, eFASS, FIAPPS etc

  Understanding of how the technical infrastructure supports the business

  Strong track record of technology delivery

  Good understanding of maintenance methods and processes

# Generic Skills

- User empathy Exceptional leadership and mentoring skills
- Goal orientation
- Good written and oral communication ability Mentoring and coaching

- Action planning, Motivating, Analytical mind and strong problem-solving capabilities

  Ability to lead project team in a highly dynamic environment and work under intense pressure

# Experience:

Minimum of 4 years relevant experience, preferably in IT service management. At least 2 years must have been spent in a supervisory role

# Qualification:

A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics Engineering)

# Added advantage

- Membership of the following professional bodies is an added advantage: NCS, CPN, NIM, PMI, ISACA, ITSMF
- Possession of the following certifications is an added advantage: ITIL Practitioner/Manager, CoBIT Control Objectives for Information and Related Technology; ISEB Specialist Certificate in Problem Management; ISEB Specialist Certificate in Service Desk & Incident Management

# Assistant Facilities Management Specialist NEXTCBN/LOT1AFMS

The Assistant IT Facilities Specialist will manage all IT assets in the Bank and plan the maintenance of all IT Assets. S/He will handle all requests for changes to facilities like Desktop UPS, Printer, Stabilizer etc and track the utilization and movement of the Bank's IT assets

- Tracks information on all IT assets (hardware, software & peripherals) Bank-wide
- Maintains records for failures of vendors in fulfilling their maintenance obligations for the purpose of surcharging them
- Coordinates the hardware maintenance verrourseppens.

  Manages software licenses.

  Manages the tracking of information on all IT assets (hardware, software and peripherals) in the Bank

  Calls IT vendors to request for service maintenance Competence Requirements

- Must have an in-depth knowledge of standard Service Level Agreements for IT infrastructure
- Familiar with operating systems platforms such as UNIX, NT, Sun Solaris
- In-depth knowledge of IT Infrastructure components
- Adequate knowledge of enterprise management tools
  Adequate knowledge of centralized architecture environments
  Adequate knowledge of communications standards and protocols
- Good written and oral communication ability
- Action planning, Motivating, Analytical mind and strong problem-solving capabilities
   Ability to work independently in a highly dynamic environment with minimum supervision

# Experience

Post NYSC

A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics Engineering)

- Membership of the following professional bodies is an added advantage: NCS, CPN, NIM, PMI, ISACA
- Possession of the following certifications is an added advantage ITIL Practitioner, CITAM Certified IT Asset Management



Infrastructure Operations



nunications management is required for this position. At 3 years must have been spent in a management

A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics Engineering)

Membership of the following professional bodies is an added advantage: NCS, CPN, NIM, PMI, ISACA, ITSMF

Possession of the following certifications is an added advantage: ITIL Practitioner/Manager, CoBIT - Control Objectives for Information and Related Technology; ISEA Specialist Certificate in Problem Management; ISEB Specialist Certificate in Service Desk & Incident Management

Minimum of 4 years relevant experience in network and communications management is required for this position. At least 2 years must have been spent in a management

A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics. Management

Information Systems, and Electrical/Electronics Engineering)

Membership of the following professional bodies: NCS, CPN,

Possession of the following certifications: ITIL Manager Possession of the rollowing Certifications: TIL Manager, Cisco Certified Internetwork Expert (CCIE); Unified Communications Certificate (UCC); CCDA/CCDP Network Engineering & Design; CCIP Communication & Services Claudified Specialist; CITP Certified Information Technology Professional (AICPA); CCNP - Cisco Certified

A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics Engineering)

Membership of the following professional bodies is an added advantage: NCS, CPN, NIM, PMI or ISACA

Possession of the following certifications is an added advantage: ITIL Manager; Cisco Certified Internetwork Expert (CCIE); Unified Communications Certificate (UCC); CCDA/CCDP Network Engineering & Design; CCIP Communication & Services Cisco Qualified Specialist; CITP Certified Information Technology Professional (AICPA); CCNP - Cisco Certified Information Technology Professional

A Post graduate degree is an added advantage

A post graduate degree

NIM, PMI or ISACA

Network Professional

Experience:Post NYSC.

A Post graduate degree is an added advantage

Qualification

Added advantage

Senior Network Operations Specialist - NEXTCBN/LOTISNOS
The Senior Network Operations Specialist will administer the Bank's network infrastructure and ensure an effective and efficient operational environment.

- Job Responsibilities

  Manage the day-to-day capacity and availability requirements of network services
  Ensure operational service on the LAN and WAN network and the Extranet Cateway Infrastructure
  Monitor systems performance and ensures adequate time and throughput to users
  Set up user accounts, permissions and passwords
  Monitor network usage
  Provide training and second level technical support for users with varying levels of IT knowledge and competence
  Maintain network facilities in individual machines, such as drivers and settings of personal computers as well as printers etc.
  Maintain network servers such as file servers, VPN gateways, Network Storage systems etc
  Maintain the network's authorization infrastructure, as well as network backup systems
  Work with various equipment vendors to troubleshoot and resolve complex issues, faults and problems
  Participate in various production-system upgrades during scheduled maintenance windows.
  Work alongside other teams (IT Architecture, Test, Service Management) as may be required

### Competence Requirements

### Core Skills

- ver Skills

   In-depth knowledge of routing and switching

   In-depth knowledge of network operations
   LAN, WAN, MAN

   Knowledge of cabling schemes
   Knowledge of cabling schemes

   Ability to programme scripts and batch files

   Working Knowledge of and experience in major operating systems such as MS Windows 2000/2003, Unix Solaris, Linux etc

   Adequate knowledge of interoperability amongst various network components

   Adequate knowledge of retworks security tools

   Strong knowledge of computer networking and the Internet

- Exceptional leadership and mentoring skills
  Goal orientation
  Good written and oral communication ability
  Mentoring and coaching
- Initiativ

- Initiative
  Project management
  Problem and incident management
  Good analytical and problem solving skills

Communications Operations Specialist-NEXTCBN/LOT1COS
The Communications Operations Specialist shall ensure an effective and efficient operational environment for communication in the Bank and minimize communication downtime to an insignificant level.

- Job Responsibilities

  Manage the day-to-day capacity and availability requirements of communications services
  Ensure operational service on the LAN, WAN and MAN communication infrastructure
  Monitor communication systems performance for Quality of service (QoS)
  Assist in the evaluation, analysis and development of bank-wide communication.
  Ensure that the communication infrastructure is adequately protected against disasters and also equipping for disasters and implements recovery procedures
  Manage telecommunication projects and ensures compliance with project specification and contract documents
  Administer and provide support for equipment required for teleconferences and routine maintenance of PABX and communication systems
  Develop training and user documentation on existing or emerging communication technologies.
  Work alongside other teams (ITArchitecture, Test, Release, Service Management) as may be required

# Competence Requirements Core Skills

- In-depth knowledge of IP Telephony

- In-depth knowledge of Video Conferencing
  In-depth knowledge of Collaboration (Web Sharing, Instant Messaging etc)
  Good knowledge of emerging trends in Unified Communications Technologies
- Knowledge of cabling schemes
  Working Knowledge of and experience in major operating systems such as MS Windows, Unix Solaris, Linux etc
- Adequate knowledge of interoperability amongst various network /communication compone Adequate knowledge of communication security tools

- Goal orientation
  Good written and oral communication ability
  Mentoring and coaching
  Initiative

- Project management Problem and incident
- Problem and incident management
   Good analytical and problem solving skills

Assistant Communications Operations Specialist - NEXTCBN/LOT1ACOS
The Assistant Communications Operations Specialist shall assist in the develor infrastructure to ensure targets are met. velopment of the communication requirements of the Bank and monitor the network

- Maintain and support LAN and Network equipment for efficient network services
  Maintain and support LAN and Network equipment for efficient network services
  Establish physical and logistical security over shared printers and print queues for printing of confidential information
  Provide assistance to help-desk support/Operations Management staff for solving technical problems related to system software components, hardware and
- Provide assistance to help-desk support/Operations Management staff for solving technical problems related to system software components, hardware network infrastructure
  Monitor systems performance and ensures adequate time and thorough output to users
  Maintain operational service on the LAN, WAN and Extranet which includes monitoring the Network links and ensuring that they are functioning correctly
  Provide network administrative support on operating system components such as Windows NT, Unix operating systems
  Respond to ad hoc user requests on service related issues
  Assist in the installation and configuration of Network/Communications devices

# Competence Requirements Core Skills

- re Skills
  Working knowledge of IP Telephony
  Working knowledge of Video Conferencing
  knowledge of Collaboration (Web Sharing, Instant Messaging etc)
  knowledge of Collaboration (Web Sharing, Instant Messaging etc)
  knowledge of emerging trends in Unified Communications Technologies
  Knowledge of cabling schemes
  Working Knowledge of and experience in major operating systems such as MS Windows, Unix Solaris, Linux etc

Job Responsibilities

- Goal orientation Good written and oral communication ability
- Initiative
- Problem and incident managemen
- Analytical and problem solving skills

# Experience:

# Senior Network Security Operations Specialist - NEXTCBN/LOT1SNSOS The Senior Network Security Operations Specialist will manage the installation and operations of network security systems to protect the CBN's computer information and prevent the loss of data.

- Ensure that the network contressor.

  Ensure that the network contressor.

  Ensure that the heavy contressor as adequately process.

  Deter and prevent object from that plague government agencies; identity survey.

  Undertake routine preventative measures to monitor network security, particularly if the network.

  Troubleshoot and/or debug network security-related issues.

  Work alongside other teams (IT Architecture, Test, Release, Service Management etc) as may be required.
- Nesponsibilities

  Finsure that all network equipment comply with defined security standards

  Ensure that all network ocnnectivity meets the technical parameters prescribed by the network hierarchy of the organization

  Ensure that network infrastructure are adequately protected against disasters and also equip for disasters and implements recovery procedures

  Deter and prevent cyber crime that plague government agencies; identity and forestall data theft, hacking and invasion of privacy

  Undertake routine preventative measures to monitor network security, particularly if the network connects to the internet

  Troubleshoot and/or debug network security. Prefated issues

- Competence Requirements
  Core Skills
  In-depth knowledge of routing and switching
  In-depth knowledge of recurring and switching
  In-depth knowledge of network operations LAN, WAN, MAN
  In-depth knowledge of IP Telephony and Video Conferencing
  In-depth knowledge of IC Delaboration (Web Sharing, Instant Messaging etc)
  In-depth knowledge of Collaboration (Web Sharing, Instant Messaging etc)
  In-depth knowledge of abling schemes
  Working Knowledge of abling schemes
  Working Knowledge of and experience in major operating systems such as MS Windows 2000/2003, Unix Solaris, Linux etc
  Adequate knowledge of Interoperability amongst various network components
  Adequate knowledge of network security tools

- Exceptional leadership and mentoring skills Goal orientation Good written and oral communication ability
- Mentoring and coaching
   Initiative
   Good analytical and problem solving skills

wherence:
Minimum of 6 years relevant experience in network and
communications management is required for this position. At
least 3 years must have been spent in a management position.

# Qualification:

- A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics Engineering)
- APost graduate degree is an added advantage

- A post graduate degree
  - Membership of the following professional bodies: NCS, CPN
- Possession of the following certifications: ITIL Manager; Cisco Certified Internetwork Expert (CCIE): Unified Communications Certificate (UCC): CCDA/CCDP Network Engineering & Design; CCIP Communication & Services Cisco Qualified Specialist; CITP Certified Information Technology Professional (AICPA): CCNP-Cisco Certified Network Professional:





# Assistant Network Security Operations Specialist - NEXTCBN/LOT1ANSOS

The Assistant Network Security Operations Specialist will install and manage network security systems to protect the CBN's computer information and prevent the loss of data. S/he will provide technical expertise in the areas of system networks maintenance and support of the Network environment, which includes both the LAN and WAN and ensure an effective, efficient and secure environment for networking infrastructure components.

- Nesponsibilities
  Implement Network Security policies
  Monitor, identify, document and report Network Security policy breaches
  Administer Network user privileges

- Ensure Network Security awareness
  Conduct Network Vulnerability Assessment
  Monitor the Network for threats and vulnerability
- Scan and analyze logs on routers, firewalls, network server, Web servers, file servers, etc
- Monitor IDS logs
- Promptly resolve user issues

# Competence Requirements Core Skills

- IT SAMIS

  Knowledge of routing and switching

  Knowledge of network operations LAN, WAN, MAN

  Knowledge of IP telephony and video conferencing

  Knowledge of IP telephony and video conferencing

  Knowledge of network security standards

  Working knowledge of and experience in major operating systems such as ms windows, Unix Solaris, Linux etc YVUTKITIS KTIOWIEUGE OF AND EXPERIENCE IN Major operating systems su
   Knowledge of interoperability amongst various network components
   Knowledge of network security tools

- Good written and oral communication ability
  Analytical and problem solving skills
  Ability to work independently in a highly dynamic environment with minimum supervision
  Goal orientation

## Assistant Branch Data Centre Specialist - NEXTCBN/LOT1ABDCSS

The Assistant Branch Data Centre Support Specialist will maintain efficient daily operations of the branch Data Centre

### Job Responsibilities

- Identify, isolate, and resolve problems on servers and storage network systems Provide operational support for systems hardware, peripherals and software
- Provide operational support for systems hardware, peripherals and software Implement databases back up, recovery and archiving functions and routines and ensure the integrity of the database

- Implement databases back up, recovery and archivin Perform data dictionary back-up and recovery Perform routine maintenance and support lasks Resolve operational issues referred by Service Desk Test and implement disaster recovery plans Develop and maintain operations documentation Handle daily operations of servers and storage Monitor server/storage usage statistics, daily logs

### **Data Centre Operations**

- Impetence Requirements
  Jre Skills
  Knowledge of Enterprise Management system
  Knowledge of Inetroving LAN and WAN
  Knowledge of Inetworking LAN and WAN
  Knowledge of Inetworking LAN and WAN
  Knowledge of Storage and archiving technology
  Knowledge of Storage and archiving technology
  Knowledge of data centre architectures implementation
  Knowledge of ITIL; Incident, Problem, Change and Configuration
  Knowledge of Data Centre infrastructure architecture, including power & cooling management, capacity planning and electrical engineering
  Working knowledge of server administration

- Good written and oral communication ability
   Analytical and problem -- to the communication ability
- Analytical and problem solving skills

  Ability to work independently in a highly dynamic environment with minimum supervision Ability to work inc

# Assistant Systems Services Specialist - NEXTCBN/LOT1ASSS

The Assistant Systems Service Specialist shall provide support in the areas of installation and configuration of software (includes operating systems) application software, office automation software and e-mail software) in the Bank. S/he shall also assist the Systems Service Specialist in providing version control and definition, configuration and management of systems.

# Job Responsibilities

- Assists in determining appropriate server size and configuration for business applications (this is done in conjunction with the application development
- team)
  Assists in performing system maintenance, high-level support of the operating systems and relative software and mobile communication components
  Assists in performing Hardware Configuration and Administration, Event, Fault and Performance Management, Systems Performance Management
  Configuration Management
  Configuration Management
  Assists in monitoring CPU activity, memory usage, disk I/O and disk usage and mailing out warnings when these reach critical thresholds
  Assists in maintaining operating systems and shared IT infrastructure (Internet, e-mail, telephone) to maximize performance
  Perform daily System Services Administration and resolve or escalate any related user requests as well

- Competence Requirements
  Core Skills

  Knowledge of Enterprise Management system
  Adequate knowledge of telecommunication networks LAN /WAN,
  Knowledge of and experience in major operating systems such as MS Windows, Unix Solaris, Linux and PABX systems etc
  Concept of client server architecture environment
  Concept of distributed computing environment and the ability to architect large systems
  Concept of web based applications, Internet/Intranet technologies
  Concept of web Dased applications, Internet/Intranet technologies
  Concept of management & maintenance of shared application systems

Systems Support

- Generic Skills

  Good written and oral communication ability

  Analytical and problem solving skills

  Ability to work independently in a highly dynamic environment with minimum supervision

  Goal orientation

# Systems Services Specialist - NEXTCBN/LOT1SSS

The Systems Service Specialist shall manage the areas of installation and configuration of software (including operating systems, application software, office automation software and e-mail software) in the Bank. S/he shall also assist the Systems Service Specialist in providing version control and definition, configuration and management of systems

- bb Responsibilities

  Determine appropriate server size and configuration for business applications (this is done in conjunction with the application development learn)

  Perform system maintenance, high-level support of the operating systems and relative software and mobile communication components

  Performing Hardware Configuration and Administration, Event, Fault and Performance Management, Systems Performance Management

  Monitor CPU activity, memory usage, disk I/O and disk usage and mailing out warnings when these reach critical thresholds

  Maintain operating systems and shared IT infrastructure (Internet, e-mail, telephone) to maximize performance

# Competence Requirements

# Core Skills

- Nowledge of Enterprise Management system
  Adequate knowledge of telecommunication networks LAN /WAN,
- Nowledge of and experience in major operating systems such as MS Windows, Unix Solaris, Linux and PABX systems etc Concept of client server architecture environment Concept of client streture architecture environment Concept of client streture architecture environment and the ability to architect large systems
- Concept of web based applications, Internet/Intranet technologies Concept of management & maintenance of shared application systems

# Generic Skills

- Good written and oral communication ability
- Analytical and problem solving skills

  Ability to work independently in a highly dynamic environment with minimum supervision

# Experience: Post NYSC.

A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics Engineering)

### Added advantage

- A post graduate degree
- Membership of the following professional bodies: NCS, CPN, NIM, PMI or ISACA
- Possession of the following certifications: ITIL Manager, Cisco Certified Internetwork Expert (CCIE): Unified Communications Certificate (UCC); CCDA/CCDP Network Engineering & Design; CCIP Communication & Services Cisco Qualified Specialist; CITP Certified Information Technology Professional (AICPA); CCNP Cisco Certified Network Professional

# Experience: Post NYSC.

### Qualification

A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics Engineering)

- Membership of the following professional bodies is an added advantage: NCS, CPN, NIM, PMI, ISACA
- Possession of the following certifications is an added advantage: ITIL Manager; CITP Certified Information Technology Professional (AICPA); MCSE Microsoft Certified Systems Engineer; MCSD Microsoft Certified Solutions Developer, IBM Tivoli Storage Manager (TSM) Certification

A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics Engineering)

# Added advantage

- Membership of the following professional bodies is an added advantage: NCS, CPN, NIM, PMI, ISACA
- Possession of the following certifications is an added advantage: ITIL Manager, CITP Certified Information Technology Professional (AICPA), Microsoft SQL Serve Certification; MCSA Microsoft Certified Systems Administrator; Oracle WebLogic Server 11g System Administrator; Sun Certified System Administrator

Minimum of 4 years relevant experience in network and communications management is required for this position. At least 2 years must have been spent in a senior management position Post NYSC.

- A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics Engineering)
- Post Graduate degree added advantage

- Membership of the following professional bodies is an added advantage: NCS, CPN, NIM, PMI, ISACA
- Possession of the following certifications is an added advantage: ITIL Manager; CITP Certified Information Technology Professional (AICPA); Microsoft SQL Serve Certification; MCSA Microsoft Certified Systems Administrator; Oracle WebLogic Server 11g System Administrator; Sun Certified System Administrator





### Assistant Database Administrator - NEXTCBN/LOT1ADA

The Assistant Database Administrator will provide technical expertise in the areas of installation and configuration of software (including operating systems application software, office automation software and e-mail software) in the Company. S/he will administer version control for definition, configuration and management of application software

- Job Responsibilities

  Assist in Database Management Plan and implementation

  Assist to ensure the service availability of all systems databases

  Assist to ensure the effective running of all Unix Operating systems and storages

  Produce daily systems statistics and report exceptions

  Develop and respond to memos/documents for the office

  Assist to ensure all databases are well tuned for effective performance

  Manage the tracking of all information on databases

  Reports operations status to database Admin.

  Assist in moviding technical direction in the area of requirement definition planni

- Assist in providing technical direction in the area of requirement definition, planning, coordination, programming, and implementation of server operating
- systems and storage
  systems and storage
  Maintain Unix operating systems and systems databases to maximize performance
  Maintain operating systems and shared IT infrastructure to maximize performance

- Competence Requirements
  Core Skills
  In-depth knowledge of Enterprise Management system
  Adequate knowledge of networking LAN /WAN
  Adequate knowledge of networking LAN /WAN
  In-depth Knowledge of and experience in major operating systems such as MS Windows 2000/2003/2008, Unix Solaris, Linux etc
  In-depth knowledge of relational database management system (RDBMS) such as Oracle database, SQL Server
  In-depth knowledge of client server architecture environment
  Working experience in a distributed computing environment and the ability to architect large systems
  Experienced with web based application, application development or software application support
  Experienced with web based applications, Interrell/Intranet technologies
  Experienced in management & maintenance of shared application systems

### Generic Skills

- Good written and oral communication ability
- Analytical and problem solving skills
- Ability to work independently in a highly dynamic environment with minimum supervision
- Goal orientation

## Assistant Applications Administrator - NEXTCBN/LOT1AAA

Applications Administrator will support the administration of version control, as well as the definition, installation, and configuration of application software (including operating systems, application software, office automation software and e-mail software) in the organization.

- Bresponsibilities
  Maintain all IT applications (T24, E-Business Suits, RTGS, PMS etc)
  Assist in developing IT application plans and setting IT applications policies

- Monitor version control Review Applications parameters for tuning
- Review Applications parameters for tuning Implement update and upgrade of Hardware and Software as it may affect applications deployment and performance Implement Planning and Monitoring of Event, Fault and Performance issues for all applications Ensure all system-related application issues are resolved and documented Implement detailed Desktop, Server, Network Devices and Facilities maintenance requirements

- Implement detailed Desktop, Server, Network Devices and a political Ensure all applications are deployed to users effectively and promptly Integrate applications

### Competence Requirements

### Core Skills

- Working knowledge of Enterprise Management system

   Working knowledge of networking LAN WAN

   Knowledge of networking LAN WAN

   Knowledge of and experience in major operating systems such as MS Windows 2000/2003/2008, Unix Solaris, Linux etc

   Knowledge of client server architecture environment

   Working experience in a distributed computing environment and the ability to architect large systems

   Knowledge of web based applications, Internet/Intranet technologies
- Knowledge of management & maintenance of shared application systems

# Generic Skills

- Good written and oral communication ability
   Analytical and problem solving skills
   Ability to work independently in a highly dynamic environment with minimum supervision
   Goal orientation

# Access and Systems Security Specialist - NEXTCBN/LOT1ASSS

The Access and Systems Security Specialist will implement systems, identity and access security measures for multiple platforms of varying technologies in ccordance with laid down policies and regulations

# Job Responsibilities

- o Responsibilities
  Assist in research and development of IT security policy and procedures based on industry standards and tailored to CBN's needs
  Review employee violations of computer security procedures as recorded by the computer and report violations to appropriate authority
  Regulate access to computer data files, monitor data file use and update computer security files

- Regulate access to computer data files, monitor data file use and update computer security files Maintain and monitor log- on identification across all technology platforms Identify potential areas where existing security may require changes Provide data security services such as analysing risks and putting in controls to protect against unauthorised access to business data, changes to data, etc Perform the administration of computer systems' security requirements and monitor security access to the entire complex computing/network environment Perform security audits and improve on areas that may need upgrades/updates. Analyse report for Application threat and vulnerability Assessment. Perform Application Penetration Test Assist in developing and implementing security training and awareness programs to educate CBN staff about the Bank's information security solutions and their requirements

  Manage updates and monitor anti-virus software on the antivirus server

Information Security Management Divisi

- Competence Requirements
  Core Skills
  Familiarity with leading practices in security standards / frameworks
  Familiarity with leading practices in security standards / frameworks
  Proficiency with Enterprise Management and security tools
  In-depth knowledge of established computer-industry security procedures for multiple computer platforms
  In-depth experience with security issues on multiple operating systems platforms such as UNIX, Windows 2000/2003, Sun Solaris
  Working knowledge of communications and security standards and protocols
  In-depth knowledge of Threat and Vulnerability Management, Penetration Testing, antivirus solutions and end point protection
  .....

- Exceptional leadership and mentoring skills
   Goal orientation
   Good written and oral communication ability
   Mentoring and coaching
   Initiative

# Senior Network Security Specialist - NEXTCBN/LOT1SNSS

The Senior Security Specialist will develop all necessary documentation on enterprise network security and performance of scheduled security tests and nsure all access, network & program security policies are adhered to.

- Job Responsibilities

  Develop Network Security Policies

  Monitor, identify, document and report Network Security policy breaches

  Network Security Administration User privilege administration

  Network Security Awareness

  Monitor Network for Threat and Vulnerability

  Conduct Network Vulnerability Assessment

  Perform Network for Threat and Vulnerability Assessment

  Analyse report of Network Threat and Vulnerability Assessment

  Identify Network Improvement opportunities/patches

  Scan and analyze logs on routers, firewalls, network server, Web servers, file servers, etc

  Monitor IDS logs

  Perform ethical hacking test and secure the networks to protect CBN from the threats hackers and crackers pose.

  Comprehensive Network Audit/log management

  Prompt resolution of user issues

### Experience:

Post NYSC

### Qualification:

A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics. Management Information Systems, and Electrical/Electronics Engineering)

- Membership of the following professional bodies is an added advantage: NCS, CPN, NIM, PMI, ISACA
- Possession of the following certifications is an added advantage: ITIL Manager; CITP Certified Information Technology Professional (AICPA); Microsoft SQL Serve Certification; MCSA Microsoft Certified Systems Administrator; Oracle WebLogic Server 11g System Administrator; Sun Certified System Administrator

# Experience: Post NYSC.

### Qualification

A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics Engineering)

### Added advantage

- Membership of the following professional bodies: NCS, CPN, NIM, PMI, ISACA
- Possession of the following certifications: ITIL Manager. CITP Certified Information Technology Professional (AICPA): Microsoft SQL Server Certification: MCSA Microsoft Certified Systems Administrator; Oracle WebLogic Server 11g System Administrator: Sun Certified System Administrator

# Experience:

Minimum of 4 years relevant experience in IT security management. At least 2 years must have been spent in Access & Systems Security functions

# Qualification:

- A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics
- ✓ Post graduade degree is an added advantage

# Added advantage

Possession of the following certifications is an added advantage: ITIL Manager; CISSP - Certified Information Systems Security Professional; SSCP - Systems Security Certified Practitioner: CIPP - Certified Information Privacy Professional; CISM - Certified Information Security Manager; CRISC - Certified in Risk and Information Systems Control; Certified Security Analyst & Licensed Penetration Tester

Minimum of 4 years relevant experience in IT security management. At least 2 years must have been spent in a supervisory role.

# Qualification:

A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics Engineering)





### Competence Requirements

- Core Skills

  Working knowledge of networking LAN and WAN

  Working knowledge of communications and security standards and protocols

  Adequate knowledge of interoperability amongst various network components

  Adequate knowledge of network security tools

  Knowledge of cabling schemes

  In-depth knowledge of FKI, firewalls, Internet security, Token Ring etc

  Knowledge of satellitle and terrestrial communication

  Working knowledge of operating systems

  Adequate knowledge of telephone systems such as PABX for voice services/VOIP

  Adequate knowledge of architecture environment

  Adequate knowledge of entework performance analysis and design.

  Advance knowledge of complex networks and protocols (MLPS, VLANs, PIX, Cisco IOS)

- Exceptional leadership and mentoring skills
- Exceptional leadership and mentoring skills Goal orientation Good written and oral communication ability Mentoring and coaching

## Assistant Network Security Specialist - NEXTCBN/LOT1ANSS

all network & program security policies are adhered to. He/she will ensure an effective and efficient secure environment for the systems and communication

Assistant Access and Systems Security Specialist - NEXTCBN/LOT1AISS

Good written and oral communication ability Action planning, Motivating, Analytical mind and strong problem-solving capabilities Ability to work independently in a highly dynamic environment with minimum supervision

## Added advantage

- Membership of the following professional
- Possession of the following certifications is an added advantage: TIL Manager; CISSP Certified Information Systems Security Professional; SSCP Systems Security Certified Practitioner: CIPP Certified Information Privacy Professional; CISM Certified Information Security Manager; CRISC - Certified in Risk and Information Systems Control: Certified Security Analyst & Licensed Penetration Tester

A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics

✓ Possession of the following certifications is an added advantage: ITIL Manager; CISSP - Certified Information Systems Security Professional; SSCP - Systems Security Certified Practitioner: CIPP - Certified Information Privacy Professional; CISM - Certified Information Security Manager, CRISC - Certified in Risk and Information Systems Control; Certified Security Analyst & Licensed Penetration Tester

# Experience: Post NYSC

The Network Security Specialist will develop all necessary documentation on enterprise network security and perform scheduled security tests and ensure

# Competence Requirements Core Skills

- Coré Skills

  Adequate knowledge of networking LAN and WAN

  Adequate knowledge of Satellite communication and Terrestrial communication technology

  Adequate knowledge of communications protocols and standards

  Adequate knowledge of communications protocols and standards

  Adequate knowledge of communications protocols and standards

  Knowledge of cabling scheme

  Working Knowledge of and experience in major operating systems such as MS Windows 2000/2003, Unix Solaris, Linux etc

  Adequate knowledge of telephone systems such as PABX for voice services/VOIP

  Adequate knowledge of architecture environments

Engineering) Added advantage

Membership of the following professional

Experience:

Post NYSC

# Qualification:

A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics Engineering)

## 27001 certification and its ongoing maintenance. Job Responsibilities

- Assist in research and development of IT security policy and procedures based on industry standards and tailored to CBN's needs the control of the control
- Review employee violations of computer security procedures as recorded by the computer and report violations to appropriate authority
- PRegulate access to computer data files, monitor data file use and update computer security files
- Maintain and monitor log-on identification across all technology platforms
- Identify potential areas where existing security may require changes
  Provide data security services such as analysing risks and putting in controls to protect against unauthorised access to business data, changes to data,

The Assistant Security Specialist will support the coordination of all security programme efforts within the CBN and the bank's drive to achieve ISO

- Perform the administration of computer systems' security requirements and monitor security access to the entire complex computing/network
- environment.

  Perform security audits and improve on areas that may need upgrades/updates.

  Assist in developing and implementing security training and awareness programs to educate CBN staff about the Bank's information security solutions and their requirements. Manage updates and monitor anti-virus software on the antivirus server

# Core Skills

- Familiarity with leading practices in security standards / frameworks

- Proficiency with Enterprise Management and security tools
  In-depth knowledge of established computer-industry security procedures for multiple computer platforms
  In-depth experience with security issues on multiple operating systems platforms such as UNIX, Windows 2000/2003, Sun Solaris
  Working knowledge of communications and security standards and protocols
  In-depth knowledge of Threat and Vulnerability Management, Penetration Testing, antivirus solutions and end point protection

- Membership of the following professional bodies is an added advantage: NCS, CPN, NIM, PMI or ISACA
- Possession of the following certifications is an added advantage: ITIL Manager: CISSP Certified Information Systems Security Professional; SSCP Systems Security Certified Practitioner: CIPP Certified Information Privacy Professional; CISM Certified Information Security Manager; CRISC Certified in Risk and Information Systems Control; Certified Security Analyst & Licensed Penetration Tester

- Exceptional leadership and mentoring skills
- Goal orientation
  Good written and oral communication ability
  Mentoring and coaching

# Assistant Quality Management Specialist - NEXTCBN/LOT1AQMS

The Assistant Quality Management Specialist shall provide assistance in implementation of Quality System Standards and shall also ensure that quality is pul into every aspect of IT throughout the organization by conducting quality test of systems/products.

# Job Responsibilities

- Assist to develop, revise and verify quality standards
- Assist to develop, revise and verify quality standards
   Assist to sonure that quality standards, test procedures and methodology are adhered to
   Assist to ensure that quality standards, test procedures and methodology are adhered to
   Assist to evaluate software and infrastructure to ensure that they conform to established guidelines
   Assist to identify differences between establishment standards and user applications and suggest modifications that conform to standards
   Assist to determine and document overall approach to project/software version control
   Assist to monitor system performance after implementation to ensure compliance to quality standards
   Assist to monitor the performance of quality review of supplier/project deliverables
   Assist to continuously negotiate, monitor and report service level agreements with user community

Quality and Compliance

- mpetence Requirements
  re Skills

  Working knowledge of Information technology standards and procedures

  Working knowledge of structured system analysis and design, and software development life-cycle
  Networking, Database management systems concepts
  Systems Management, Security Management, User Support and Management concept
  Working knowledge of automated testing tools &, version control tools

- Data Analysis Skills

  Knowledge of and experience in major operating systems such as MS Windows

# eric Skills

- Good written and oral communication ability
  Analytical and problem solving skills
  Ability to work independently in a highly dynamic environment with minimum supervision
  Goal orientation

# Experience: Post NYSC

A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics Engineering)

# Added advantage

- Membership of the following professional bodies is an added advantage: NCS, CPN, NIM, PMI or ISACA
- Possession of the following certifications is an added advantage: ITIL Manager: CISSP Certified Information Systems Security Professional; SSCP Systems Security Certified Practitioner: CIPP Certified Information Privacy Professional; CISM Certified Information Security Manager; CRISC Certified in Risk and Information Systems Control; ISEB Certified Tester





### Assistant Service Level Specialist - NEXTCBN/LOT1ASLS

The Assistant Service Level Specialist will assist the Service Level Specialist in ensuring the management of the activities of service providers, customer relationship management, SLA review and management, and IT service costing and pricing.

- Job Responsibilities

  Assists the Service Level Specialist in service planning and control for IT department
  Assists with strong input in the annual strategic review and implementation for IT department
  Assists in developing operating level agreement, review of service level of agreement
  Assists in performing service monitoring and feedback to appropriate Service Delivery Managers
  Assists in performing Customer Satisfaction Survey, writes report and provides feedback to Service Control and Planning Manager
  Continuously monitor activities of external and internal service providers
  Assists in developing service costing and charge back strategy/model and continuously perform monthly charge back of IT service to Business units
  Analyze IT sourcing and Procurement

# Competence Requirements Core Skills

- Core Skills

  knowledge of Service Level Management process in ITIL

  Concept of Business and financial awareness of the impact of Service Levels and any associated failures

  Concept of Cost Accounting and Charge back

  Ability to liaise with business representatives and third party suppliers

  Awareness of commercial commitments and liabilities

  Concept of contract management

  Concept of Relationship and Customer Service Management

  knowledge of package implementation of integrated systems

# Generic Skills

- ✓ Good written and oral communication ability
- Analytical and problem solving skills

  Ability to work independently in a highly dynamic environment with minimum supervision
- Goal orientation

## Assistant IT Compliance Specialist - NEXTCBN/LOT1AICS

The Assistant IT Compliance Specialist will provide necessary support in the development of IT-related risk management strategies and ensure that IT riskrelated controls and management requirements are enforced

### Job Responsibilities

- Assist in developing IT risk management policy and guidelines based on standard IT risk definitions and management methods

- Assist in Managing IT-related risk exposures
  Assist in Managing IT-related risk exposures
  Assist in Identifying and measuring risk across all IT Infrastructure landscape
  Monitor adherence to Risk mitigation plans and provide reports to IT Compliance Specialist
  Research and propose new Risk Mitigation plans

### Competence Requirements

- Core Skills
- Basic knowledge of IT Risk Management
- Basic knowledge of project risk management Basic knowledge of IT Governance and GRC framework
- Basic knowledge of IT security
   Basic knowledge of Business Continuity Management

- Good written and oral communication ability
- Analytical and problem solving skills
  Ability to work independently in a highly dynamic environment with minimum supervision
  Goal orientation

## Assistant Release Management Specialist - NEXTCBN/LOT1ARMS

The Assistant Release Management Specialist will ensure the successful deployment of all releases and patches to the live production environment, helping to ensure that agreed entry/exit criteria and process checkpoints ("gates") are completed before introduction of new/changed services to the production/live environment costing and pricing.

# Job Responsibilities

- Job Responsibilities

  Manage and control the introduction of new (and major changes to existing) live services including their transition from project delivery into the production environment and ongoing support

  Ensure the development of entrylexit criteria and process checkpoints for every release by Assistant Release Management Specialist

  Supervise the deployment of releases and patches to the production environment

  Implement the release calendar, produce detailed release plans, control release scope

  Work with Project Managers & PMO to monitor and track project and release Risks and Issues

  Coordinate with the Test, Development and Service Management teams during a release

  Engage with projects in early phases to ensure alignment with the overall release calendar and corresponding freeze periods

  Conduct internal management reporting on release seckules and plans

  Build relationships with hosting providers, third party vendors and other partners

# Competence Requirements Core Skills

- Working experience with multiple third party vendors

  Knowledge of delivery methodologies and standards

  Ability to develop and manage all aspects of the service introduction effort, including plans, interdependencies, schedule, budget, tools, and required personnel
- personnel

  Knowledge of, and experience in Software Development Life Cycle

- Good written and oral communication ability
- Administrative and managerial ability
  Project Management Skills
- Action planning, Motivating, Analytical mind and strong problem-solving capabilities
  Ability to lead in a highly dynamic environment and work under intense pressure

# Capacity & Availability Specialist - NEXTCBN/LOT1CAS

The Capacity & Availability Specialist will assist to implement the day-to-day capacity and availability requirements of IT services across the Bank

# Job Responsibilities

- to Responsibilities

  Ensure customer requirements are correctly translated into realistic capacity and availability goals
  Help to prepare budgets for ensuring service continuity

  Support with planning activities in relation to designing for capacity and availability and designing for recovery
- Assist with identifying and mitigating risks to capacity and availability
   Undertakes capacity and availability modelling to help select the most appropriate countermeasures, assess the impact of future changes, and identify
- potential improvements
- potential improvements

  Ensures capacity and availability goals are reflected within appropriate SLAs

  Proactively engage and work with solutions development units (Application Management, Infrastructure Operations & Security Management) to provide adequate capacity and assure continuity of IT services

# Competence Requirements

- Competence Requirements
  Core Skills

  / knowledge of Capacity and Availability Management process based on internationally acceptable standards (such as ITIL)

  / Sound understanding of IT infrastructure architecture (TOGAF)

  / Working experience in performance monitoring, troubleshooting and site management for varied technology architectures

# Generic Skills

- Good written and oral communication ability
- Administrative and managerial ability Project Management Skills
- Action planning, Motivating, Analytical mind and strong problem-solving capabilities

  Ability to lead in a highly dynamic environment and work under intense pressure

# Test Management Specialist NEXTCRN/LOTITMS

Framework are completed in a structured, consistent manner

The Test Management Specialist will validate that solutions due to be released meet quality, performance, architectural and functional requirements and are fit for business purpose. S/he will ensure that all test effort is effectively planned, monitored and executed and that core activities required by the Testing

### Experience: Post NYSC

# Qualification:

A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics Engineering)

### Added advantage

- Membership of the following professional bodies is an added advantage: NCS, CPN, NIM, PMI or ITSMF
- Possession of the following certifications is an added advantage: ITIL Manager; ISEB Specialist Certificate in Service Level Management

# Experience: Post NYSC

### Qualification:

A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics Engineering)

- Membership of the following professional bodies is an added advantage: NCS, CPN, NIM, PMI or ISACA
- Possession of the following certifications is an added advantage: CRISC Certified in Risk and Information Systems Control; MoR Management of Risk Foundation & Practitioner; CGoIT Certified Governance of IT; CCSA Certification in Control Self-Assessment; CIA Certified Internal Auditor; CSA Control Self-Assessment; CISA Certified Information Systems Auditor

Experience: 
Minimum of 4 years relevant experience in IT Quality Management, Testing, Release & Deployment Management is required for this role. At least 2 years must have been spent in a supervisory role.

A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics Engineering)

- A post graduate degree
- Membership of the following professional bodies: NCS, CPN, NIM. PMI or ISACA
- Possession of the following certifications: ITIL Manager: CISM - Certified Information Security Manager; CRISC -Certified in Risk and Information Systems Control; CCSA -Certification in Control Self-Assessment; CIA - Certified Internal Auditor; CSA - Control Self-Assessment; CISA -Certified Information Systems Auditor; PMP; Prince II; ISEB Certified Tester

Experience:

Minimum of 6 years relevant experience in IT Quality Management, Service Continuity, Capacity Management, At least 3 years must have been spent in a management position

# Qualification:

A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics Engineering)

# Added advantage

- Apost graduate degree Membership of the following professional bodies: NCS, CPN, NIM, PMI, ISACA, BG, DRII, ITSMP Possession of the following certifications: ITIL Manager; Certified Business Continuity Specialist; Certified Disaster
- Recovery Specialist

Minimum of 4 years relevant experience in IT Quality Management, Testing, Release & Deployment Management





### Job Responsibilities

- Responsible for all phases of the Test Solution process, comprising:
- Test Phases Unit, System, Integration, Functional Acceptance
  - Test Deliverables Approach, Scenarios, Conditions & Expected Results, Test Cycle Control Sheet, Test Scripts
  - Test Review Process Informal Review, Formal Review, Sign-Off, Quality Assurance Review
  - Test Metrics and Reporting
- Develop strategies & methodologies to automate testing within the CBN
- Work with all solution development units (e.g. Application Management, Infrastructure Operations & Security Management) during solution development to test and confirm that business and technical requirements are met.

### Competence Requirements

### Core Skills

- Testing (Automation for Software and Infrastructure, Test methodologies, Risk-Based testing techniques, exploratory testing techniques)
  STLC of Testing (Requirements stage, Test planning, Test Analysis, Test Design, Test Verification & Construction, Test Execution, Results Analysis,
  Defect tracking, Reporting & Rework, Final Testing & Implementation, Post Implementation)

### Generic Skills

- Exceptional leadership and mentoring skills
- Goal orientation
  Good written and oral communication ability

- A first degree / HND in Computer Science, Information Technology and related disciplines (Computer Engineering, Computer with Economics/ Mathematics, Management Information Systems, and Electrical/Electronics Engineering)
- Post Gradudate degree added advantage

### Added advantage

- Membership of the following professional bodies is an added advantage; NCS, CPN, NIM, PMI or ISACA
- Possession of the following certifications is an added advantage: ITIL Manager; CCSA-Certification in Control Self-Assessment;; ISEB Certified Tester

If you qualify and are interested in any of these positions, please send in your CV (as an attachment) stating the reference code of the position being applied for as the subject of the email.

- Applicants who hail from the following states Bayelsa, Ebonyi, Yobe, Zamfara, Sokoto, Jigawa, Kebbi, FCT and Taraba are also strongly encouraged to apply to fill the various positions with a view to shoring up their representation in the Bank's work force. Potential applicants from these 8 States+FCT (from graduate entry level to experienced hires) are required to fill vacancies within the various Directorates of CBN. Applicants from these 8 States will be required to hold educational and professional qualifications from a multiplicity of disciplines including, Finance & Accountancy, Mathematics, Economics, Agricultural Economists, Human Resources, Legal, Supply Chain Management, computer Sciences, Information Technology, Electrical Engineering and all other relevant disciplines. It is further expected that applicants must possess academic qualifications ranging from a first degrees / HND's to PHDs. Professional qualifications in the relevant disciplines will be an added advantage. Applicants are not expected to exceed the age of 35 and must be confident, self-motivated and result-oriented individuals who can ensure that all set targets for the institution are met and surpassed. Kindly apply for vacancies within the following Directorates noting clearly on your application the reference for the vacancy you are applying for:
- Economic Policy NEXTCBN/LOT2A
- Financial Systems and Policy NEXTCBN/LOT2B
- Operations NEXTCBN/LOT2C
- Corporate Services NEXTCBN/LOT2D

Applications should be submitted not later than six (6) weeks from the date of this publication via email to conrecruitment@nextzon.com. Note also that all interested applicants must ensure that the following information is clearly stated on the top left corner of their CV's:

- NAME
- STATE OF ORIGIN AGE
- JOB CODE

Please note that only shortlisted candidates will be contacted.



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