

# **REQUEST FOR EXPRESSIONS OF INTEREST INDIVIDUAL CONSULTANT**

## **Legal Consultant for AMLA Secretariat**

The African Legal Support Facility (the “ALSF” or the “Facility”) requires the services of two (2) individual consultants who will support the operations of the AMLA Secretariat (each a “Consultant”).

### **1. General information about ALSF and the AMLA Project**

The ALSF is hosted by the African Development Bank in Abidjan, Côte d'Ivoire. The ALSF's main objectives include: (i) assisting African governments in defending against litigation brought against them by vulture funds (and other such entities); (ii) providing legal advisory services to African governments in the negotiation of complex commercial transactions relating to natural resources and extractives, infrastructure/public private partnerships (PPPs), energy and sovereign finance sectors (the "Key Sectors"); (iii) capacity building for lawyers and governments related to the above; and (iv) the development of knowledge products.

The Africa Mining Legislation Atlas (“AMLA”) is a legislation gathering, organisation, dissemination, capacity building and capacity utilisation project being jointly implemented by the ALSF and the World Bank Group (the “WBG”) with three main activities, namely: (i) the creation of the AMLA platform, a free online one-stop resource for Africa’s mining legal framework (mining codes, regulations and related legislation) with interactive features to provide comparative data; (ii) production of the Guiding Template, an annotated document that outlines a menu of legislative solutions to assist countries in the preparation or revision of their mining laws; and (iii) capacity building through training (on-the ground and remotely) of African legal professionals in the use of the online platform and on overall issues in mining law.

The objective of the project is to support African countries in maximizing mineral resource benefits through (i) promoting transparency, accessibility, and the comparison of Africa’s mining laws; (ii) facilitating the preparation, revision and implementation of mining laws; (iii) providing a living database that will catalyse research and policy debates on legal and regulatory issues; and (iv) promote the development of local legal expertise on African mining laws.

With the ALSF and the WBG’s development and launch of the Five-Year Action Plan 2023-2027, the 2023 AMLA project offers an opportunity to implement a more efficient

and sustainable approach for achieving the project objectives through the five (5) strategic objectives listed below:

**Strategic Objective 1:** To ensure that the institutional framework is strengthened;

**Strategic Objective 2:** To maintain the pre-eminence of AMLA as Africa’s mining legislation platform;

**Strategic Objective 3:** To facilitate learning and development of future African legal experts in mining law;

**Strategic Objective 4:** To generate and disseminate knowledge products in support of African countries maximizing mineral resource benefits; and

**Strategic Objective 5:** To promote awareness of AMLA to relevant beneficiaries and stakeholders.

Through the achievement of these strategic objectives, AMLA will attract and add more value to users, achieve AMLA’s goal to make resource extraction more environmentally and socially just and assist in reaching the Africa Mining Vision, especially through the Guiding Template, which provides legislative solutions aimed at creating a transparent, equitable and optimal exploitation of mineral resources to underpin broad-based sustainable growth and socio-economic development.

## **2. Objectives and Tasks of the Assignment**

The ALSF is seeking two (2) individual Consultants to assist in the operations of the AMLA Secretariat, a special unit administered by the ALSF and the WBG which is tasked with implementing the AMLA project. This is a full-time consultancy position to support the activities of the AMLA Secretariat exclusively for a period of one (1) year, with the possibility of an extension, subject to performance and to the requirements of the project.

The two (2) individual Consultants will perform the following tasks:

- Facilitate the implementation by the AMLA Secretariat of the activities of the ALSF related to AMLA including:
  - Collecting, processing and storing African mining laws and regulations into the AMLA online platform and maintaining the platform;
  - Updating and maintaining a Guiding Template with a menu of options and examples for the full range of issues covered under a mining legal framework; and
  - Liaising with the AMLA Facilitation Committee and Consultative Panel to support the AMLA Project.
- Oversee the Legal Research Team (“LRT”) by:

- Providing the LRT with the necessary assistance and research support in carrying out their assignments;
  - Conducting quality-review of LRT deliverables in accordance with the specific instructions and guidelines provided, and preparing the assessment sheets corresponding to each assignment;
  - Providing LRT members with feedback, based on pre-established criteria;
  - Evaluating the compensation for the LRT member's performance in accordance with the guidelines and criteria provided and preparing the Quality Control Review responses.
- Manage the AMLA Content Management System and the Guiding Template by:
    - Performing updates of the AMLA platform;
    - Updating and maintaining the Guiding Template;
    - Liaising with the IT and other external consultants.
  - Contribute to the development of AMLA materials (training and dissemination materials) and knowledge products;
  - Contribute to the delivery of the AMLA workshop and other AMLA capacity building activities (assistance with organization, delivery of sessions, etc.);
  - Manage the day-to-day administrative functions on AMLA (organization of meetings and coordination with partners)
  - Perform such other assignments as may be required from time to time by the AMLA Task Manager and the Head of the ALSF's Capacity Building Unit.

### **3. Administration / reporting**

The Consultant will work under the supervision of the Head of Operations, or any other designated senior officer.

### **4. Duration of the assignment**

The assignment will last for one (1) year. Each Consultant will be based in either Abidjan, Côte d'Ivoire; Nairobi, Kenya; or Pretoria, South Africa

### **5. Qualifications and Experience Required**

- At least a Master's degree in Law, plus ideally an admission to the Bar of (or diploma to practice law in) a member of the African Development Bank; or a first university degree plus a relevant combination of academic qualifications in law

e.g., Juris Doctor (JD) plus ideally an admission to the Bar of (or diploma to practice law in) a member country would be an advantage;

- At least two (2) years of relevant experience with an established international law firm, research institution or international financial institution, with proven technical competence and experience in international extractive resources, project finance, and commercial contracts;
- Good understanding of mining legislative frameworks;
- Detail-oriented, responsiveness to feedback and possess a drive for results;
- Ability to be proactive, multi-task and consistently meet deadlines;
- Demonstrated effective management and coordination skills and an ability to work under pressure in a multicultural environment;
- High-level skills in communication, team building, inter-personal relationships, writing, and analytical skills;
- Competence in Microsoft Office; knowledge of cloud-based project management software;
- Strong communication, inter-personal, writing, and analytical skills;
- Ability to communicate and write effectively in English and/or French, with working knowledge of the other; some knowledge of Portuguese will be an advantage;
- Must be a citizen of a member country of the African Development Bank; and
- Willingness to undertake travel (30% of the time).

## **6. Remuneration**

Each Consultant shall be paid a total monthly lump sum, comprising a fee, subsistence costs, or other incidentals, for the duration of the assignment, which is commensurate with the number of years of work experience. The ALSF will cover travel and field mission costs (if any) as per African Development Bank rules in this regard.

## **7. How to apply**

The ALSF invites individuals to indicate their interest in providing the above-described services. Interested individuals shall provide information on their qualifications and experience demonstrating their ability to undertake this assignment (reference to similar services, experience in similar assignments, etc.), as well as the reason why they are interested in this assignment and in joining the ALSF.

Expressions of interest must be sent electronically to [n.kearse@afdb.org](mailto:n.kearse@afdb.org) with copy to [alsf@afdb.org](mailto:alsf@afdb.org) no later than 19 May 2023 at 5 PM GMT and specifically mentioning in the subject: "ALSF – Legal Consultant for AMLA secretariat (Individual Consultant)".

Unsuccessful candidates will remain in the ALSF's database for twelve (12) months.

Any questions and requests for clarifications may be sent to [n.kearse@afdb.org](mailto:n.kearse@afdb.org) with a copy to [alsf@afdb.org](mailto:alsf@afdb.org) no later than 12 May 2023.

**Only short-listed individuals will be contacted.**

**Mandatory documents: Please attach (i) a Curriculum Vitae using the template in Annex 1 and a (ii) cover letter expressing your interest in joining the ALSF. You may attach any other relevant materials but are not required to at this stage. Submission of additional materials will not constitute any advantage.**

**Applications that are submitted without a cover letter or that are not compliant with the Curriculum Vitae template will be rejected by the ALSF.**

**ANNEX 1:  
MODEL CURRICULUM VITAE (CV)**

Title of the Assignment: **Legal Consultant for AMLA Secretariat (Individual Consultant)**

Department: **ALSF**

Surname:

First Name:

Birth Date:

Nationality:

Address:

Country:

Telephone:

E-mail:

<b>Are any of your family members (spouse/partner, father/mother, Brother/sister, Son/daughter, etc.° employed in the African Development Bank?</b>			Yes <input type="checkbox"/> No <input type="checkbox"/> If « Yes », the following data must be provided
Name	Relationship	Organization Unit	Place of Assignment

Language Level	Read	Written	Spoken
English	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent
French	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent
Other (specify)	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent

**Key Qualifications:**

Please provide (i) a summary of your experience and training highlighting the most relevant for the proposed assignment, and (ii) the responsibilities which you exercised. Utilise one half-page maximum.

**Education (University Level and above only):**

Name of University - City - Country	Period		Diploma Obtained	Main Topic / Major
	From	To		


**Professional Training:**

Name of Training Institution- City - Country	Type of Training	Period		Certificates or Diploma Obtained
		From	From	

**Employment Record:**

Begin with your most recent employment. For each job since your Master's Degree achievement, please indicate:

- Name of the Employer
- Type of Activity/Business of the Employer
- Title / Function
- Place of Employment
- Brief Description (three lines maximum) of main accomplishments and responsibilities

**Reference:**

Please indicate the name and address of three persons with no family relationship with yourself, familiar with your character and titles.

I hereby certify that the responses which I provided above are all, to the best of my knowledge, true, complete, and accurate. I acknowledge that an inaccurate statement or essential omission in a personal declaration or another document required by the African Development Bank might result in the rejection of my application, termination of my Contract or any other administrative sanction by the Bank. The African Development Bank may verify any statements which I made in this application.

Date: \_\_\_\_\_

*Signature:*