



INTERNATIONAL INSTITUTE OF TROPICAL AGRICULTURE (IITA)
SHORT-TERM CONTRACT VACANCY ADVERTISEMENT

Ref: STS2022-014	Position: <ul style="list-style-type: none">• Project Driver
Location: Ibadan	Recruitment Type: STS- National (6-months renewable contract)
Date Posted: 4 August 2022	Closing Date: 11 August 2022

The International Institute of Tropical Agriculture seeks suitable applicants for the position below at the Institute's Headquarters in Ibadan:

Position: Project Driver

Duration: 6 months' renewable

Location: Ibadan

DUTIES:

- Drive Agribusiness Director within West Africa for meetings and field inspection.
- Convey personnel and Agribusiness team for field activities within and outside the state.
- Record trip details in the vehicle logbook.
- Perform routine vehicle maintenance checks.
- Clean and ensure adequate kitting (tools, medical box, and accessories).
- Perform administrative duties while not on official trip.
- Perform any other job-related tasks as may be assigned by the supervisor.

QUALIFICATION:

National diploma certificate in Business Administration, Public Administration or related field with a minimum of three (3) years' experience performing similar role in a well-structured environment.

COMPETENCIES:

The ideal candidate must:

- Have good communication skill (writing, reading and speaking)
- Have driving skills
- Have a valid driving licence.

REMUNERATION:

We offer highly competitive salary with equally attractive benefits and excellent working conditions in a pleasant campus environment.

METHOD OF APPLICATION:

Interested applicants should complete the online application attaching detailed cover letter and curriculum vitae saved with their names in Microsoft word format to IITA website: <http://jobs.iita.org/erecruit> no later than One Week from the date of this publication. The application must include the names and e-mail addresses of three professional referees which must include the applicant's current or previous direct Supervisor, professional colleague and evidence of current remuneration package.

IITA is an equal opportunity employer and is committed to building a diverse workforce, particularly welcoming applications from women. While all applications will be acknowledged, please