



Africa CDC Saving Lives and Livelihoods

VACANCY ANNOUNCEMENT

Technical Officer Digital Systems Saving Lives and Livelihoods Programme

June 2022

in partnership with



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Technical Officer for Digital Systems – Saving Lives and Livelihoods Programme

1. Background Information

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its Headquarters is located in Addis Ababa, capital city of Ethiopia.

The Africa Centres for Disease Control and Prevention (Africa CDC) was officially launched in Addis Ababa, Ethiopia, on January 31, 2017. The Africa CDC is Africa's first continent-wide public health agency and envisions a safer, healthier, integrated and stronger Africa, where Member States are capable of effectively responding to outbreaks of infectious diseases and other public health threats. The agency mission is to strengthen Africa's public health institutions' capabilities to detect and respond quickly and effectively to disease outbreaks and other health burdens through an integrated network of continent-wide preparedness and response, surveillance, laboratory, and research programmes.

Africa CDC has been at the forefront of the continent's fight against the pandemic. The agency has set a goal to vaccinate 60 percent the continent's population before the end of 2024. To achieve this ambitious and critical goal, the Africa CDC and the Mastercard Foundation are launching "Saving Lives and Livelihoods," "partnership for COVID-19 Vaccination in Africa." The planned Saving Lives and Livelihoods partnership is a unique initiative due to its scope and scale, the critical topics it focuses on, as well as the way it will be governed.

1. Post (6 Posts)

Job title: Technical Officer for Digital Systems 6 positions – Saving Lives and Livelihoods Programme

Grade: AUP2 Step 1

Supervisor: Primary - Head of Division- Disease Control and Prevention

Supervisor: Secondary - Technical Assistance Lead – Saving Lives and Livelihoods Programme

Duty Station: Multiple locations (HQ – Addis Ababa, RCC Central – Libreville , RCC East – Nairobi, RCC South – Luskaa , RCC West – Abuja, RCC North – Addis Ababa)

Application Deadline: 10th July 2022

2. Job Description Summary

The Technical Officer for Digital Systems will be responsible for the development and delivery of monitoring, tracking, and other digital tools necessary for the vaccine delivery effort. The technical officer is also expected to provide technical assistance to regional teams and implementing partners on digital tools.

3. Major Duties and Responsibilities

The Technical Officer for Digital Systems shall:

- Support the design and delivery of digital tools throughout the journey of vaccine delivery
- Provide technical assistance on the digital tools architecture and implementation to regional teams and implementing partners
- Setup financial tools and track and monitor financial spending using the tools
- Develop technical specification and evaluation criteria for procurement of ICT software and hardware
- Identify areas for improvement in the existing Africa CDC digital tools such as the CoVID-19 vaccination status dashboard
- Provide technical assistance and support in the prototyping, testing, piloting, roll-out, administration, and maintenance of digital systems
- Represent Africa CDC in a professional manner, which creates a positive image and enhances the credibility of the organisation
- Perform any other duties as requested by the Technical Assistance Team Lead

4. Qualification and work experience required

Master's Degree in IT, Computer Science, Information Systems, and related fields. Preferred candidates should have 2 years of experience.

Or

Bachelor's Degree in IT, Computer Science, Information Systems, and related fields. Preferred candidates should have 5 years of experience.

5. Required Skills and Competencies

Functional skills

- Experience in software development projects or related areas is required
- Experience in ICT visualisation platforms such as DHIS2, Power BI, MS Project, etc.
- Experience in organising and delivering training courses within governmental organisations would be an advantage
- Excellent computer skills, including word-processing capabilities, proficiency with e-mail and internet applications, experience using office software applications such as MS Excel, PowerPoint, and Word

Personal Abilities

- Analytical and problem-solving abilities
- Ability to build strong relationships internally and with external actors.
- High level of autonomy at work, yet with profound team spirit.
- Ability to work under pressure, with minimal supervision, and in a culturally diverse team
- Awareness of technological trends and applying necessary technology to the daily work when necessary
- Adaptive, patient, resourceful, resilient, and flexible.

6. Language Requirement

Applicants must be proficient in at least one of the African Union working languages (English, French, Arabic, Spanish or Portuguese). Knowledge of two or more African Union working languages would be an added advantage.

7. Tenure of Appointment

The appointment will be made on a fixed-term contract for three years, of which the first three months will be considered a probationary period. Thereafter, the contract will be renewed annually subject to satisfactory performance and fund availability.

8. Gender Mainstreaming

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

9. Remuneration

Indicative basic salary of US\$31,073 (AUP2Step 1) per annum plus other related entitlements e.g. Post adjustment of US\$14,293.58 (46% of basic salary per annum), Housing allowance of US\$22,932 per annum, Thus a total of US\$68,298.58 per annum plus Gratuity of 15% of Gross salary per annum.

10. How to Apply

All correspondence, at this stage, should be via Oxford HR. To apply for this post, click on the “Apply” button on the job advert page, complete our online application form, and submit your CV and cover letter in two different documents, which should be prepared before applying as they will be considered in the application process.

The cover letter should be no more than two pages long and explain why you are interested in this post and how your skills and experience make you a good fit.

The document should be saved in MS Word in the following format: Your First Name-Your Last Name-Document Name-Date (mmyy) e.g., Pat-Jones-CV-062022-AFENET or Pat-Jones-CoverLetter-062022-AFENET.

Queries

If you have any queries on any aspect of the appointment process, need additional information, or would like to have an informal discussion, please email at afenet-technical-officer-digital-systems@oxfordhr.co.ke in the first instance.

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