



IOM International Organization for Migration

CALL FOR CVs

Open to Internal & External Candidates

Position : **Handyman (4 Positions)**
Organizational Unit : **Humanitarian Hub**
Duty Station : **Maiduguri, Nigeria**
IOM Classification : **Hourly**
Type of Appointment : **Special Short-Term Hourly Contract**
CFCV No. : **CFCV2022.43 Maiduguri Handyman**
Estimated Start Date : **As soon as possible**
Closing Date : **18th April 2022**

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental, and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive work environment. Read more about diversity and inclusion at IOM at www.iom.int/diversity. Applications are welcome from first- and second-tier candidates, particularly qualified female candidates. For all IOM vacancies, applications from qualified and eligible first-tier candidates are considered before those of qualified and eligible second-tier candidates in the selection process.

Context:

Under the overall supervision of the Humanitarian Hubs Project Coordinator and direct supervision of the Humanitarian Hubs Operations Assistant (Maintenance) and under the guidance and supervision of Hub Managers when in field locations, the successful candidate will be based in Maiduguri but will be responsible for ensuring that the Civil and Mechanical works in the assigned field hub are done in accordance with IOM's regulations, rules, and procedures.

Core Functions / Responsibilities:

1. Regularly check and ensure proper upkeep of the civil works and mechanical components of the facilities of the hub location as assigned. This includes but not limited to carpentry-related works, masonry-related works, painting-related works, plumbing-related works (e.g., broken pipes, leaking water taps and pipes, clogged drain, etc.), mechanical aspects of the pump and air conditioning units, etc.

Perform necessary repairs/upgrade of the facilities to keep the facility in good operational condition and ensure the safety of the residents and guests.

2. Recommend to the Maintenance Assistant and Operation Assistant, the replacement of any equipment or major repair of a facility whenever necessary. Work with the Technical Assistant in preparing the plan and Bills of Quantities (BOQ) of any recommended repair or upgrade of facilities.

3. Work with the generator operator in installing and maintaining AC units and pumps of the hub.
4. Maintain and repair damaged equipment such as dish washers, AC units, pumps, etc.

Install underground sanitary, drainage, and water supply piping systems.

5. Inspect plumbing systems to identify issues and initiate repairs.
6. Perform other duties as required/assigned by the maintenance supervisor or hub managers, as required.

Education:

- High School Certificate with relevant working experience. Relevant work experience will be seen in lieu of education.

Experience:

- Professional experience maintaining and servicing of generators,
- Experience in carpentry, electrical work, plumbing and the usage of a variety of tools,
- Experience in health and safety regulations.

Skills:

- Ability to resolve problems and adhere to health and safety guidelines.
- Ability to deal maintenance works like. Faucet repair and installation, Light electrical work, Carpentry and Painting
- Being resourceful and self-motivated.
- Capable of working with machinery or moving heavy equipment.

Languages:

- Fluency in **English** and **Hausa / Kanuri**

Required Competencies:

Behavioural

The incumbent is expected to demonstrate the following values and competencies:

Values

- Inclusion and respect for diversity respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintain high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent, and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioural indicators level 1

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge continuously seeks to learn, share knowledge, and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring, and motivational way.

Other:

Only candidates residing in the country of the duty station and within commuting distance of the duty station will be considered.

Appointment will be subject to certification that the candidate is medically fit for appointment, confirmation of all documents, and security clearances.

How to apply:

Interested candidates are invited to submit their applications via email to **HRNIGERIA@iom.int** indicating position applied on subject line by **CFCV2022.43 Maiduguri. Handyman (HH) (4 Positions)**. and follow this link: <https://forms.office.com/r/rbsjB9vwEU>

For the applications to be considered valid, IOM only accepts applications with a cover letter not more than one page specifying the motivation for application, addressed to **Human Resources, International Organization for Migration (IOM)** and with a subject line **CFCV2022.43 Maiduguri. Handyman (HH) (4 Positions)**.

All applications should include a functional email address, mobile numbers, and detailed curriculum vitae (CV).

Please note that this position is open only to Nigerian National applicants and only shortlisted candidates will be contacted.

Posting period:

From 12th April 2022 – 18th April 2022

No Fees:

IOM does not charge a fee at any stage of its recruitment process (application, interview, processing, training, or other fee). IOM does not request any information related to bank accounts.