



# INVITATION TO BID

*National Competitive Bidding*

<b>Date of First Publication</b>	03 March 2023
<b>Reference No.</b>	01/EFECT-EAC/2022-23
<b>Project Name</b>	Education for Every Child Today (EFECT): improving Access to Education for the Most Vulnerable Children in West Africa
<b>Donor</b>	Education Above All Foundation - Educate A Child Programme
<b>Contract Title</b>	Construction of Temporary Learning Spaces (TLS)
<b>Closing Date</b>	02 April 2023
<b>Contracting Authority</b>	Street Child International Organization

Street Child hereby invites registered and qualified construction firms to submit their bid to this invitation for **“Construction of Temporary Learning Spaces (TLS)”**.

## 1 ABOUT US

Street Child is an international not-for-profit, non-governmental organization, established in 2008 and aims to create educational opportunities for some of the world's most vulnerable children. Street Child began its work in Sierra Leone in 2008 working with a small number of street children, eight years later we have helped to transform the lives of more than 50,000 children across Sierra Leone, Liberia, and Nepal. In 2017 we launched our first project in Nigeria helping children impacted by conflict in the Northeast to access education. For further information please visit [www.street-child.org](http://www.street-child.org).

## 2 SCOPE OF BID

Street Child have received funding from Education Above All Foundation - Educate A Child Programme (EAC) for implementation of “Education for Every Child Today (EFECT): improving Access to Education for the Most Vulnerable Children in West Africa” project. For the fulfillment of this project, Street Child desires to contract a construction firm in order to build Temporary Learning Spaces (TLS) in 3 LGAs of Borno state (Dikwa, Ngala and Bama) and 2 LGAs of Adamawa state (Michika and Madagali). 8 TLS shall be built in each LGA totaling to 40 in across 5 LGAs.

### **3 ELIGIBILITY CRITERIA**

The bidder should be a legally registered construction firm currently operating in BAY states and having at least 5 years of work experience in construction of TLS in BAY states.

### **4 MANDATORY DOCUMENTS REQUIRED**

- 4.1 Bidder's company profile.
- 4.2 Certificate establishing their registration with federal, state, or local government whichever is or are required.
- 4.3 Documents establishing their nature of business and license to conduct such business in Nigeria.
- 4.4 Registration certificate with federal/state tax authorities (whichever applicable).
- 4.5 Tax Clearance Certificate for the last Financial Year.
- 4.6 Independent Auditor's Report for the three FY.
- 4.7 SCUML certificate.
- 4.8 Letter of reference, recommendations or appreciation given by other previous clients for similar work.

### **5 INSTRUCTION TO BIDDERS**

- 5.1 Each bidder shall submit only one bid. Bidder who submits or participates in more than one bid will cause all the bids to be disqualified.
- 5.2 The bidder must submit their bid for the construction of TLS in all 5 LGAs that are specified above. Partial bids will be disqualified.
- 5.3 The bidder shall present all the documents listed in Section 4 for the bid to be considered a responsive bid.
- 5.4 The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bid Document. Failure to furnish all information or documentation required by the Bid Document will result in the disqualification of the bid.

### **6 CLARIFICATION OF BIDDING DOCUMENT**

A prospective Bidder requiring any clarification about the Bid Document should contact Street Child procurement and logistics department at [procurement.nigeria@street-child.org](mailto:procurement.nigeria@street-child.org). After receiving such requests, Street Child shall make available as soon as possible the answer to such question or curiosity in writing. Likewise, to assist in the examination, evaluation, and comparison of bids, Street Child may, at their discretion, ask any bidder for clarification of their bid, including breakdowns of the prices and other relevant information that Street Child may require. The request for clarification and the response shall be in writing, but no change in the price or substance of the Bid shall be sought, offered, or permitted except as required to confirm the correction of arithmetic errors discovered in the evaluation of the bids. No Bidder shall contact Street Child on any matter relating to its bid from the time of the bid opening to the time the contract is awarded.

## 7 PREPARATION OF BIDS

The language of the bid shall either be in English. The bidder shall bear all costs associated with the preparation and submission of the bid, and Street Child shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bid. The Bidder, at the Bidder's own responsibility and risk, is encouraged to visit and examine the construction site and obtain all information that may be necessary for preparing the Bid.

Hard copy bids received in unsealed envelope or tampered envelope will be rejected. Likewise, bids received via email that are not password protected shall also be rejected. The bidder shall clearly indicate whom the bid is being submitted to and the name of the bidder, contact number and email address outside the main envelope.

## 8 CURRENCY OF BID AND PAYMENT

The currency of the bid and payment shall be in Nigerian Naira (NGN).

## 9 PERIOD OF VALIDITY OF BIDS

Bids shall remain valid for a minimum period of three calendar months. A bid valid for a shorter period than that shall be rejected.

## 10 BID SUBMISSION

Bidders may choose to submit their bid either hardcopy in Street Child office or softcopy via email. If the bidder chooses to submit their bid via email, they should do so from their official email address. Bid received from any other email addresses except the official email address shall be considered unresponsive and hence will be rejected. For the purpose of this clause, definition of official email address will be the email address that is provided by the bidder in the bidders' information form. The bid attachment must be zipped, and password protected. The address for the bid submission are as follows:

**For Hard Copy:**

STREET CHILD INTERNATIONAL ORGANIZATION

Procurement and Logistics Department

Abuja Office - 4 Fez Street, Wuse 2, Abuja, FCT.

Maiduguri Office - 6 Ahmadu Gonimi Street, Off Gombole Road, Old GRA, Mauduguri, Borno.

**For soft copy:**

Bids must be zipped, password protected and emailed to [procurement.nigeria@street-child.org](mailto:procurement.nigeria@street-child.org).

Password for opening the bids must be emailed to [alex.morris@street-child.org](mailto:alex.morris@street-child.org).

## **11 BID OPENING**

The bids will be opened in the presence of at least three of the Procurement Committee members in Street Child's office in Maiduguri. The Bidder may or may not be invited for the bid opening process. Street Child will prepare minutes of the bid opening session.

## **12 EXAMINATION OF BIDS AND DETERMINATION OF RESPONSIVENESS**

Street Child's procurement committee will examine the bids and prior to the detailed evaluation of the bids, Street Child will determine the following during the bid opening session:

- For hard copies, the envelope containing the bid is correctly sealed.
- For emails, the attachment is password encrypted and the password has been forwarded to the specified email address.
- The requested mandatory documents are submitted; and
- The bid submission form, bidder's information form and price schedule have been duly filled, signed, and stamped.

Only those bids that fulfil these criteria will be qualified for further evaluation. The rest of the bids will be rejected.

## **13 EVALUATION OF BIDS**

The procurement committee of Street Child will evaluate all the qualified bids. Bids will be technically and financially evaluated in a points-based system within the following criteria.

### **13.1 General Construction Experience**

Experience under construction contracts in the role of contractor, subcontractor, or management contractor for at least the last 5 years prior to the applications submission deadline.

### **13.2 Contract of similar size and nature**

Participation as prime contractor, management contractor, or subcontractor, in at least two contracts of TLS construction works with other INGOs within the last ten (10) years, each that have been successfully or are substantially completed.

### **13.3 Key Personnel to the Project**

The bidder's proposed key personnel's who will be involved in this project will be evaluated by Street Child in terms of their suitability, qualification, licenses, and experience.

### **13.4 List of Equipment to be mobilized for the project**

The Bidder shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment necessary for the project.

- 13.5 Site Organization, Method Statement, Mobilization Schedule, Construction Schedule etc. related to the project;
- 13.6 Historical Financial Performance  
Bidders will be evaluated based on their submission of audited balance sheets and income statements, for the last 3 years to demonstrate the current soundness of the Bidder's financial position. As a minimum, a Bidder's net worth calculated as the difference between total assets and total liabilities should be positive.
- 13.7 Average Annual Construction Turnover  
Bidders will be evaluated based on their average annual turnover derived from construction projects.
- 13.8 Financial Resources  
Bidders will be evaluated based on their proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, net of current commitments, available to meet the total construction cash flow demands of the project.
- 13.9 Price Schedule as per BoQ  
Bidders will be evaluated based on their price schedule as per the BoQ.

Street Child is mandated to conduct a fair, transparent and competitive procurement. Street Child will adhere to its core principles of Economy, Efficiency, Fairness, Reliability, Transparency and Accountability and Ethical Standards during all stages of procurement.

The bidders will be ranked according to the points scored by them in the evaluation criteria mentioned above. All bidders who progress to the evaluation process will be listed as a verified construction firm in the roster of Street Child. The services may be procured from the verified bidders in the event the contracted bidder is unable to provide the service for whatsoever reason.

Information relating to the examination, evaluation and comparison of bids and recommendation of Contract award, will not be disclosed to bidders or any other person not officially concerned with such process until information on contract award is communicated to all bidders. Any attempt by a bidder to influence any Street Child's employee in the evaluation of the bids or contract award decisions may result in the rejection of their bid.

**14 LETTER OF BID**

Procurement & Logistics Department,  
Street Child International Organization  
4 Fez Street, Abuja, FCT, Nigeria.

Having examined the bid documents, we, the undersigned, declare that:

- a. We have examined and have no reservations to the Bidding Document.
- b. All the information and statements made in this bid are true and we accept that any misinterpretation contained in it may lead to our disqualification.
- c. We accept the offer to construct 40 TLS in conformity with the bidding document, technical specification and the Price Schedule attached herewith and made part of this bid.
- d. We agree to abide by this bid for a period of three calendar months from the date fixed for bid submission deadline, it shall remain binding upon us and may be accepted at any time before the expiration of that period.
- e. If our bid is accepted, we commit to obtain performance security in accordance with the Bidding document.
- f. We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed.
- g. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.
- h. We declare that we have no conflict of interest in the proposed procurement proceedings, and we have not been punished for an offense relating to the concerned profession or business.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
*[signature]*

\_\_\_\_\_  
*[in the capacity of]*

Duly authorized to sign the bid for and on behalf of \_\_\_\_\_

Sign and stamp here:

**15 BIDDER'S INFORMATION FORM**

1	Bidder's Legal Name:	
2	Bidder's TIN Number:	
3	Bidder's CAC Number:	
4	Bidder's Address:	
5	Bidder's Official Email Address:	
6	Bidder's Telephone Number:	
7	Bidder's Official Bank Account:	Account No.:
		Account Name:
		Name of Bank:
		Branch:
8	Bidder's Authorized Representative:	Name:
		Designation:
		Mobile No.:
9	Bidder's Authorized Representative's Signature:	
10	Bidder's Company Seal	

Sign and stamp here:





**17 TLS CONSTRUCTION EXPERIENCE**

The bidder must use this template to fill in their TLS construction experience during the last 10 years starting from the latest to the oldest. Please feel free to add rows or duplicate the page if more space is required. The bidder can also attach new pages for providing more explanation and information regarding their general construction experience.

S. N.	Starting Month and Year	Ending Month and Year	Location (State & LGA)	Nature of TLS Construction and Quantity	Name and Address of the Client	Brief description of works done	Value of the Contract

Sign and stamp here:

## **18 SITE ORGANIZATION**

Bidders are to explain their detailed approach towards site organization in a separate sheet.

## **19 METHOD STATEMENT**

Bidders are to explain their full and detailed modality and methodology of construction in a separate sheet.

## **20 MOBILIZATION SCHEDULE**

Bidders are to explain their full and detailed resource mobilization schedule of construction in a separate sheet.

## **21 CONSTRUCTION SCHEDULE**

Bidders are to explain their full and detailed construction schedule in a separate sheet.

**22 FINANCIAL SITUATION**

**Financial Data of 3 previous years**

	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
Enter years			

**Information as per balance sheet (in NGN)**

Total Assets			
Total Liabilities			
Net Worth			
Current Assets			
Current Liabilities			

**Information from income statement (in NGN)**

Total Revenue			
Profit Before Tax			
Profit After Tax			

**Checklist:**

- a. Attach copies of financial statements (balance sheets including all related notes, and income statements) for the last three or above years, as indicated above, complying with the following conditions.
- b. All such documents reflect the financial situation of the Bidder, and not sister or parent companies.
- c. Historic financial statements must be audited by a certified auditor.
- d. Historic financial statements must be complete, including all notes to the financial statements.
- e. Historic financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted)

Sign and stamp here:

**23 AVERAGE ANNUAL CONSTRUCTION TURNOVER**

The information supplied should be the Annual Turnover of the Bidder in terms of the amounts billed to clients for each year for work in progress or completed to NGN at the end of the period reported.

**Annual Turnover Data for the Last 10 Years (Construction only)**

Year	Amount in NGN

Average Annual Construction Turnover  
(Best three years within the last 10 years)

--

## 24 FINANCIAL RESOURCES

Specify proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, net of current commitments, available to meet the total construction cash flow demands of the subject contract. Add more rows if needed.

S.N.	Source of Financing	Amount (in NGN)
1		
2		
3		
4		
5		
6		

**Note:**

*The letter from the Bank must be unconditional.*

Sign and stamp here:

**25 BILL OF QUANTITIES**

Description		QTY	UNIT	RATE (in Figures)	Rate (in words)	AMOUNT (in figures)
<b>A</b>	<b>Preliminaries</b>					
A.1	Allow For the Initial Mobilisation to Site.	1	sum			
A.2	Clear Site of All Debris and Dispose Off-Site	1	sum			
<b>B</b>	<b>Reinforcement work</b>					
B.1	Total Reinforcement for Column Y12	11	length			
B.2	Total Stirrup for Column Y10	10	length			
B.3	Total Reinforcement for Beam Y12	10	length			
B.4	Total Stirrup for Beam Y10	5	length			
B.5	Binding wire	1	roll			

Sign and stamp here:

<b>C</b>	<b>Roof trusses works (sawn hardwood timber treated with approved preservatives in)</b>					
C.1	50 X 50mm Timber	100	No			
C.2	50 x75mm Timber Purlins	100	No			
C.3	50 X 150mm Timber Rafters	100	No			
C.4	Eave angle	26	M			
C.5	50 x 100 mm timber struts	70	No			
C.6	600 mm girth capping	20	M			
C.7	Zink	3	bundle			
C.8	Anti termite chemical	4	litres			
C.9	Ceiling brazil	24	pcs			
C.10	Facial board	12	pcs			

Sign and stamp here:

C.11	Allow For the Provision of Batting	2	bundle			
C.12	1x 12 Wood for Casting of Column	20	pcs			
C.13	Nail 2" 3" 4"	40	kg			
<b>D</b>	<b>RENDERING, WALL FINISHINGS AND WOOD COVERING WORKS FINISHES (Plaster Finish Fair and Smooth with Cement and Sand Ratio (1:6) On; 15mm Thick Wall Plaster Internally)</b>					
D.1	Blocks Required for Work	720	pcs			
D.2	Provide For a Handrail	sum				
D.3	Cement Required for Laying of Blocks, Flooring and Rendering.	35	bags			
D.5	Provide For Emotion Paint (Orange and White) Size 20 Litres	6	bucket			
D.6	Provide for oil paint	8	litres			
D.7	Sharp sand	30	tons			
D.8	Plaster sand	20	tons			

Sign and stamp here:



D.9	Granite	10	tons			
<b>E</b>	<b>LABOUR</b>					
E.1	Total Labour for Mason	1	sum			
E.2	Total Labour for Carpenter	1	sum			
E.3	Total Labour for Iron Bender	1	sum			
E.4	Total Labour for Painter	1	sum			
<b>Total (in figures)</b>						
<b>Total (in words):</b>						

Sign and stamp here:

## **26 ANNEXES**

26.1 Floor Plan

26.2 Roof Plan

26.3 Section

26.4 West View

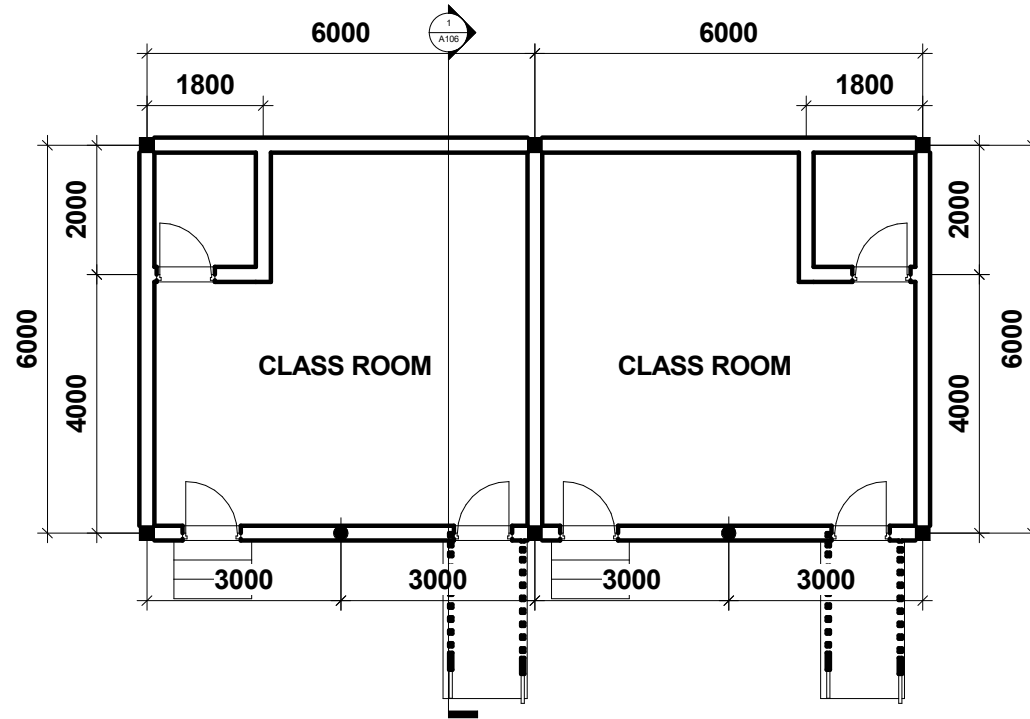
26.5 Picture of the TLS

Sign and stamp here:

Autodesk Revit

www.autodesk.com/revit

ALL DIMENSIONS ARE IN MILLIMETRES UNLESS OTHERWISE SHOWN ON THE DRAWINGS



# FLOOR PLAN

No.	Description	Date

CLIENT  
STREET CHILD OF  
NIGERIA

LEARNING CENTER

Project number                      Project Number

Date    Issue Date

Drawn by    ENGER. YETTY S.

Checked by    ENGER. YETTY S.

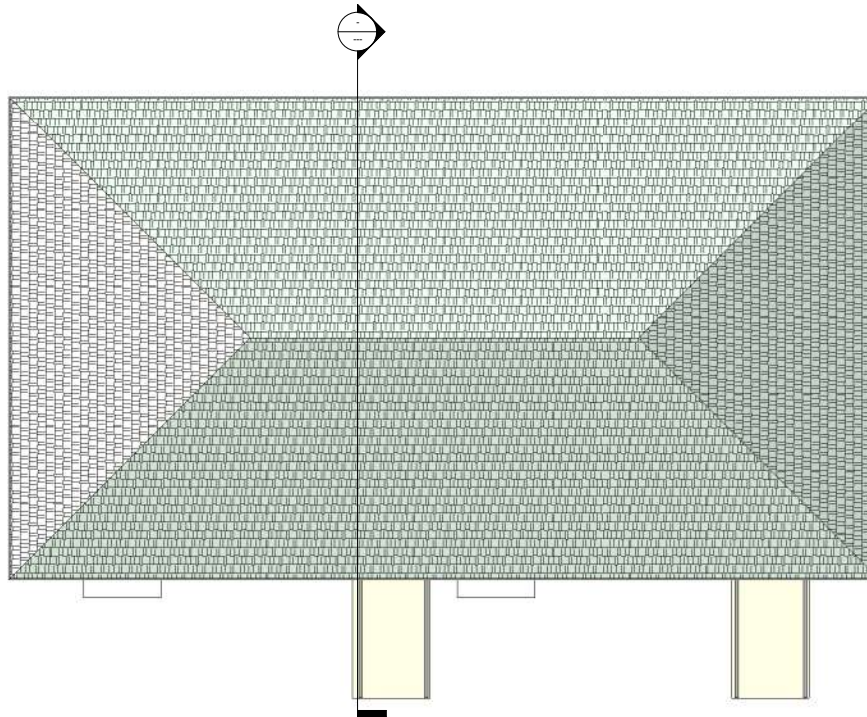
A101

Scale    1 : 50

Autodesk® Revit®

[www.autodesk.com/revit](http://www.autodesk.com/revit)

ALL DIMENSIONS ARE IN  
MILLIMETRES UNLESS OTHERWISE  
SHOWN ON THE DRAWINGS



## ROOF PLAN

No.	Description	Date

CLIENT  
STREET CHILD OF  
NIGERIA

LEARNING CENTER

Project number	Project Number
Date	Issue Date
Drawn by	ENGER. YETTY S.
Checked by	ENGER. YETTY S.

A105

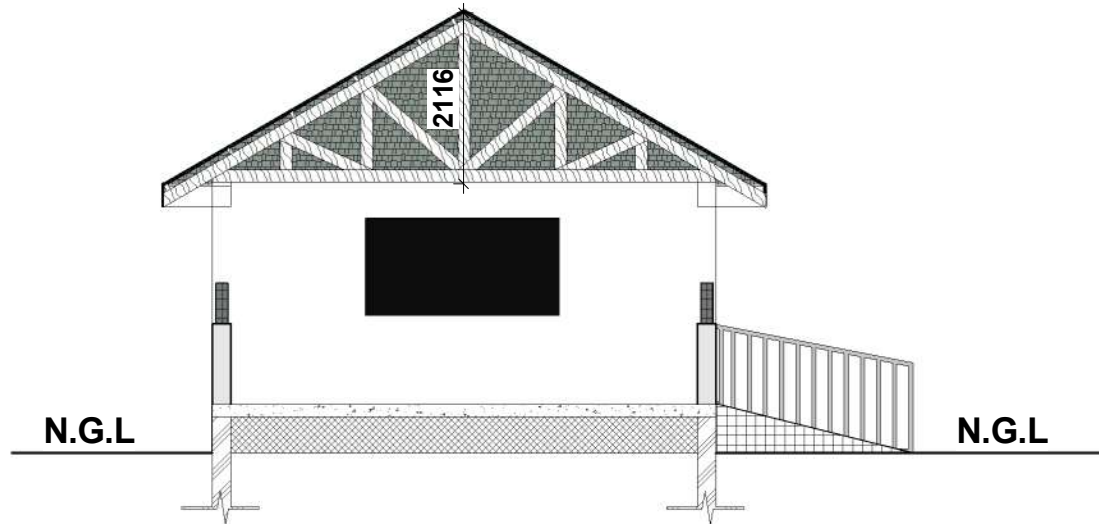
Scale	1 : 50
-------	--------

Autodesk® Revit®

www.autodesk.com/revit

ALL DIMENSIONS ARE IN MILLIMETRES UNLESS OTHERWISE SHOWN ON THE DRAWINGS

GALVANIZE IRON ROOFING SHEETS  
50X150MM KING POST  
50X150MM TIE BEAM  
50X150MM RAFTERS  
50X150MM STRUT  
50X75MM PURLINES  
50X50MM NOGGINGS



# SECTION

No.	Description	Date

CLIENT  
STREET CHILD OF  
NIGERIA

LEARNING CENTER

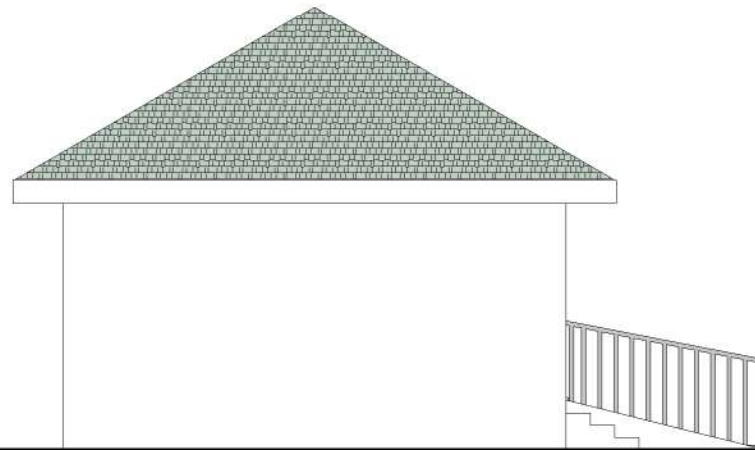
Project number	Project Number
Date	Issue Date
Drawn by	ENGER. YETTY S.
Checked by	ENGER. YETTY S.

A106  
Scale 1 : 40

Autodesk® Revit®

www.autodesk.com/revit

ALL DIMENSIONS ARE IN  
MILLIMETRES UNLESS OTHERWISE  
SHOWN ON THE DRAWINGS



**WEST VIEW**

No.	Description	Date

CLIENT  
STREET CHILD OF  
NIGERIA

LEARNING CENTER

Project number	Project Number
Date	Issue Date
Drawn by	ENGER. YETTY S.
Checked by	ENGER. YETTY S.

**A104**

Scale	1 : 40
-------	--------



