**ICAP at Columbia University**

**Job Description**

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| **Job Title:** | Pediatrics and PMTCT Officer |
| **Reports To (Title):** | Pediatrics and PMTCT Advisor |
| **Incumbent:** | N/A |
| **Location:** | Abuja, Nigeria |
| **Date:** | December 2022 |

**POSITION SUMMARY**

Working under the supervision of the Pediatric and PMTCT Advisor. ICAP Nigeria, the *Pediatrics and PMTCT Officer* will oversee the implementation of pediatric and PMTCT interventions at the Facility, Local Government and State levels in Nigeria. The incumbent will be responsible for the provision of direct technical assistance to facilities towards achieving the PEPFAR Accelerating Progress in Pediatrics and PMTCT (AP3) goal.

**MAJOR ACCOUNTABILITIES**

The Pediatrics and PMTCT Officer will:

* Support capacity-building activities for technical teams and Health care workers to improve targeted identification of Children and Adolescent Living with HIV (CALHIV) in line with the PEPFAR Accelerating Progress in Pediatrics and PMTCT (AP3)
* Build the capacity of Health care workers on supporting caregivers, especially the index recipients of care (RoCs) on the use of HIV-ST at home
* Conduct predictive analysis for pediatric case identification using risk profiling
* Be responsible for monitoring and evaluating the outcomes of capacity-building activities on AP3 services at supported facility and community services delivery points.
* Support facility and State teams to scale up PMTCT services in non-traditional settings (non-PEPFAR supported facilities) using the hub and spoke approach (establishment of community PMTCT model)
* Support facility and community team to use dashboards to monitor the progress of HIV-exposed infants (HEI) along the PMTCT cascade (antiretroviral prophylaxis, EID, CTX, and HIV final status)
* Support implementation of QI collaboratives to address pediatric and PMTCT implementation performance gaps as well as the quality of care.
* Liaise with State Ministry of Health officials and other stakeholders in coordinating HIV care and treatment programming through technical working groups, review meetings and conferences as requested by the Pediatrics and PMTCT Advisor and/or in line with approved work plans.
* Document project training and technical assistance activities and contribute to the production and dissemination of technical reports.
* Carry out any other tasks that may be assigned.

**EDUCATION**

* An advanced degree (MBBS/Mph or international equivalent) is required.

**EXPERIENCE, SKILLS & MINIMUM REQUIRED QUALIFICATIONS**

* Minimum three (3) years post NYSC experience; experience in the management of HIV care and treatment projects in resource-limited settings preferred.
* Experience in supporting ART facilities within the context and urgencies of the Nigerian HIV Surge required.
* Cultural adaptability and language skills relevant to work locations are strongly preferred.
* Prior experience in training, mentoring, and supervision of multicultural facility and community-based clinical and program teams (including the institutionalization of relevant review meetings at the service delivery level).
* Ability to work independently with strong problem-solving skills
* Computer literacy with competencies in MS Office Suite required.
* Fluent English oral and written communication skills; ability to interact professionally in English and oversee the production of comprehensive program reports

**TRAVEL REQUIREMENTS**

* Travel within the project States in Nigeria conducting site visits for capacity building and program monitoring activities with occasional travel outside of assigned state.