



REQUEST FOR QUOTATION (RFQ)					
A. RFQ Number:		RFQ-HQ-0834			
B. Issue Date:		2/24/2022			
C. Offer Deadline:		3/1/2022 5PM ET			
D. Reply to:		Bids@Creativedc.com			
E. Ship to:		Washington D.C			
F. Currency:		<input checked="" type="checkbox"/> USD <input type="checkbox"/> Click or tap here to enter text.			
G. Need by date:		3/10/2022			
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL PRICE
1	ThinkPad T14-AMD Gen 2 w/256GB SSD (Encrypted) AMD 5000 series, 16gb RAM, Wi-Fi 6 Enabled, FHD screen (no touch), Windows 10 Pro	Each	5		
3	Laptop Cases	Each	5		
Attachment A - Specifications/ RFQ Requirements			SUB TOTAL:		
Attachment B – Compliance Certification			TOTAL AMOUNT:		
OFFEROR INFORMATION TO BE COMPLETED			DELIVERY COST:		
			VAT (if applicable):		
			TOTAL:		
a. Name:					
b. Representative's Name:					
c. Address:					
d. Representative's E-mail Address:					
e. Telephone Number:					
f. Owner Nationality:					
g. Expected Delivery Date:		Click or tap to enter a date.			
h. Indicate Product Origin (Country of Manufacture):					
i. Validity Period of Quotation:					
j. Warranty:					
Name of Authorized Signatory:					
Title:					
Signature:			Date: Click or tap to enter a date.		

Date: 2/24/2022

To: Offeror

From: Creative Associates International, Inc.

Project Name: Leveraging Education Assistance Resources in Nigeria (LEARN)

Contract Number: 72062022C00001

Subject: ICT Equipment

RFQ Number: RFQ-HQ-0834

Expected Award Date: 3/3/2022

Type of Award: Firm, Fixed Price Purchase Order

Basis of Award: Lowest price, Technically Acceptable

Questions Due: 2/27/2022

Creative Associates International, Inc. is requesting a quotation for goods/services identified herein. All quotations are due by the dates and times stated above. Any quotation received after the required time and date specified for receipt shall be considered late and non-responsive. **Late quotations will not be evaluated.**

This RFQ consists of:

- RFQ FORM (TO BE COMPLETED BY OFFEROR)
- COVER LETTER
- ATTACHMENT A - RFQ REQUIREMENTS
- ATTACHMENT B – COMPLIANCE CERTIFICATION (TO BE COMPLETED BY OFFEROR)

Creative encourages Offerors to indicate their interest in this procurement by submitting a quotation according to the instructions contained within this RFQ. Creative will make an award to the responsible Offerors submitting an offer which provides the best value to the project.

To be considered, Offerors should submit a complete quotation no later than the Offer deadline date and time on the front page. Offerors should ensure that the quotation is well-written in English, easy to read, follows the instructions provided, and contains only requested information.

Questions:

Any questions should be submitted in writing and emailed to bids@Creativedc.com no later than the above date. No questions will be entertained if they are received by means other than the specified email address, and any communications to alternate e-mail addresses may result in the disqualification of the bidder. The RFQ number listed above should be stated in the Subject line.

Answers to Questions:

Answers will be compiled and distributed on **2/28/2022**.

Sincerely,

Creative Associates International

ATTACHMENT A RFQ DETAILS

1. REQUIREMENTS:

- a. **Cover Page:** Complete applicable sections on first page of this RFQ.
- b. **Reference:** Vendors are required to submit the contact information of three business references. This should include the name, company, relationship to the vendors, email address, and/or phone number for each reference
 - i. Creative reserves the right to visit the place of business of a prospective vendor to verify that it is a legal business entity and has the necessary organizational and management competence to fulfill the necessary responsibilities.
- c. **Tax Identification:** Provide the Offeror's Tax Identification number in accordance with host government regulations.
- d. **Source Code:** Offerors are required to indicate the source of all products in their proposals. In accordance with the US Code of Federal Regulations (CFR), 22 CFR 228; all goods and services supplied must meet the below checked USAID Geographic Code:
 - 937 (special free world); or
 - 935 (any area or country including the recipient country, but excluding any country that is a prohibited source)
 - i. Per 22 CFR 228, the following definition applies: "Source" means the country from which a commodity is shipped to the cooperating country or the cooperating country itself if the commodity is located therein at the time of purchase. However, where a commodity is shipped from a free port or bonded warehouse in the form in which received therein, "source" means the country from which the commodity was shipped to the free port or bonded warehouse.
- e. **Restricted countries:** Under no circumstances may items or items with components from any countries restricted by the US Office of Foreign Asset Control (OFAC). Additional information on these restrictions can be found at <https://www.treasury.gov/resource-center/sanctions/Programs/Pages/Programs.aspx>
- f. **Price Validity:** The Offeror must state in their quotation the validity period of their quotation. The minimum offer acceptance period for this RFQ is 90 days after closing date of the RFQ. If an Offeror has provided a validity period of less than 90 days, the quotation may be eliminated.
- g. **Warranty** – Offeror will provide details on any warranties included in the quote.
- h. **Shipping:** Offerors must provide detailed shipping and delivery information in their Offer based on the destination shown on Cover Page. The specific delivery address will be provided with the Purchase Order award documents.

2. EVALUATION AND AWARD BASIS:

Lowest price technically acceptable source selection process. The lowest price technically acceptable source selection process is appropriate when the best value is expected to result from selection of the technically acceptable proposal with the lowest evaluated price.

Only quotations that meet the requirements above will be considered for evaluation. Please note that if there are significant deficiencies regarding responsiveness to the requirements of this RFQ, an offer may be deemed "non-responsive" and thereby disqualified from consideration. Creative reserves the right to waive immaterial deficiencies at its discretion. Creative will select the vendor whose quotation represents the best overall value to Creative.

To ensure that best value is obtained, the following will also be considered in addition to the above:

- Acceptable Quotation Validity Period
- Availability of items
- Delivery within specified time
- Acceptable warranty period

ATTACHMENT B

CERTIFICATION OF COMPLIANCE

As part of the Offeror submitting a valid proposal to Creative in response to this RFQ, the Offeror certifies that:

1. STATEMENT ON RULES ON SOURCE AND NATIONALITY FOR COMMODITIES AND SERVICES FINANCED BY USAID

He/she has thoroughly studied Section 1.6 of this RFQ containing “Rules on Source, and Nationality for Commodities and Services financed by USAID” (22CFR228) and his/her company as well as all the components and commodities being offered in his/her Offer to this RFQ meet all required source and nationality eligibility criteria as specified under Section 1.6 of this RFQ.

2. 52.204-24 REPRESENTATION REGARDING CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT (AUG 2020)

The Offeror shall not complete the representation at paragraph (d)(1) of this provision if the Offeror has represented that it “does not provide covered telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument” in the provision at 52.204-26, Covered Telecommunications Equipment or Services—Representation, or in paragraph (v) of the provision at 52.212-3, Offeror Representations and Certifications-Commercial Items.

(a) Definitions. As used in this provision—

Backhaul, covered telecommunications equipment or services, critical technology, interconnection arrangements, reasonable inquiry, roaming, and substantial or essential component have the meanings provided in the clause 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

(b) Prohibition.

(1) Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. Nothing in the prohibition shall be construed to—

(i) Prohibit the head of an executive agency from procuring with an entity to provide a service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(ii) Cover telecommunications equipment that cannot route or redirect user data traffic or cannot permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(2) Section 889(a)(1)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2020, from entering into a contract or extending or renewing a contract with an entity that uses any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. This prohibition applies to the use of covered telecommunications equipment or services, regardless of whether that use is in performance of work under a Federal contract. Nothing in the

prohibition shall be construed to—

- (i) Prohibit the head of an executive agency from procuring with an entity to provide a service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or
- (ii) Cover telecommunications equipment that cannot route or redirect user data traffic or cannot permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(c) Procedures. The Offeror shall review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from receiving federal awards for “covered telecommunications equipment or services”.

(d) Representation. The Offeror represents that

(1) It will, will not provide covered telecommunications equipment or services to the Government in the performance of any contract, subcontract or other contractual instrument resulting from this solicitation. The Offeror shall provide the additional disclosure information required at paragraph (e)(1) of this section if the Offeror responds “will” in paragraph (d)(1) of this section; and

(2) After conducting a reasonable inquiry, for purposes of this representation, the Offeror represents that—It does , does not use covered telecommunications equipment or services, or use any equipment, system, or service that uses covered telecommunications equipment or services. The Offeror shall provide the additional disclosure information required at paragraph (e)(2) of this section if the Offeror responds “does” in paragraph (d)(2) of this section.

(e) Disclosures.

(1) Disclosure for the representation in paragraph (d)(1) of this provision. If the Offeror has responded “will” in the representation in paragraph (d)(1) of this provision, the Offeror shall provide the following information as part of the offer:

(i) For covered equipment—

(A) The entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the original equipment manufacturer (OEM) or a distributor, if known);

(B) A description of all covered telecommunications equipment offered (include brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); and

(C) Explanation of the proposed use of covered telecommunications equipment and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(1) of this provision.

(ii) For covered services—

(A) If the service is related to item maintenance: A description of all covered telecommunications services offered (include on the item being maintained: Brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); or

(B) If not associated with maintenance, the Product Service Code (PSC) of the service being provided; and explanation of the proposed use of covered telecommunications services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(1) of this provision.

(2) Disclosure for the representation in paragraph (d)(2) of this provision. If the Offeror has responded “does” in the representation in paragraph (d)(2) of this provision, the Offeror shall provide the following information as part of the offer:

(i) For covered equipment—

(A) The entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the OEM or a distributor, if known)

(B) A description of all covered telecommunications equipment offered (include brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); and

(C) Explanation of the proposed use of covered telecommunications equipment and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(2) of this provision.

(ii) For covered services—

(A) If the service is related to item maintenance: A description of all covered telecommunications services offered (include on the item being maintained: Brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); or

(B) If not associated with maintenance, the PSC of the service being provided; and explanation of the proposed use of covered telecommunications services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(2) of this provision.

3. 52.204-26 COVERED TELECOMMUNICATIONS EQUIPMENT OR SERVICES- REPRESENTATION (DEC 2019)

(a) Definitions. As used in this provision, “covered telecommunications equipment or services” has the meaning provided in the clause 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

(b) Procedures. The Offeror shall review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from receiving federal awards for “covered telecommunications equipment or services”.

(c) Representation. The Offeror represents that it does, does not provide covered telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument.

Additional terms and conditions for the Purchase Order shall be provided upon notice of award.