

REQUEST FOR QUOTATION (RFQ)

A. RFQ Number:	RFQ-HQ-0762				
B. Issue Date:	9/13/2021				
C. Offer Deadline:	9/16/2021 5PM Nigeria Time				
D. Reply to:	procurement@connection-nigeria.com				
E. Ship to:	Borno State Ministry of Women Affairs & Social Development				
F. Currency:	<input type="checkbox"/> NGN <input checked="" type="checkbox"/> Nigerian Naira				
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL PRICE
1	Woven Plastic Mat (outdoor/indoor) 6 fts x 4 fts	Each	500		
2	Blanket - Wool or Cotton made Size 6 fts X 4fts	Each	450		
3	Blanket - Wool or Cotton made Size 3 fts X 3 fts	Each	50		
4	Petroleum Jelly 250mil	Each	500		
5	Soap Bars (pack of 6 pcs)	Each	500		
6	Plastic Slippers	Each	500		
7	Sanitary Pad-pack (packet of 12) for Women and Young Girls	Packet	500		
8	20 Liters Plastic Bucket	Each	500		
9	Pillow -size 71cmX 46cm, weight:800g	Each	500		
10	Detergents (900 grams)	Each	500		
Attachment A - Specifications/ RFQ Requirements			SUB TOTAL:		
Attachment B - Specification					
Attachment C - Certificate of Compliance			TOTAL AMOUNT:		
Attachment D – Terms and Conditions			DELIVERY COST:		
VENDOR INFORMATION TO BE COMPLETED			VAT (if applicable):		
			TOTAL:		
a. Name:					
b. Representative's Name:					
c. Address:					
d. Representative's E-mail Address:					
e. Telephone Number:					
f. Owner Nationality:					
g. Expected Delivery Date:	Click or tap to enter a date.				
h. Indicate Product Origin (Country of Manufacture):					
i. Validity Period of Quotation:					
j. Warranty					
Name of Authorized Signatory:					

Title:	
Signature:	Date: Click or tap to enter a date.

Date: 9/13/2021
To: Vendor
From: Creative Associates International, Inc.
Project Name: Northeast Connection
Contract Number: AID-OAA-I-13-00005
Subject: Supply and Delivery of Non-Food Items for Survivors of VEOs in Borno State
RFQ Number: RFQ-HQ-0762
Expected Award Date: 9/21/2021
Type of Award: Firm, Fixed Price Purchase Order

Creative Associates International, Inc. is requesting a quotation for goods/services identified herein. All quotations are due by the dates and times stated above. Any quotation received after the required time and date specified for receipt shall be considered late and non-responsive. **Late quotations will not be evaluated.**

This RFQ consists of:

- RFQ form (to be completed by Vendor)
- Cover letter
- Attachment A – RFQ REQUIREMENTS
- Attachment B – SPECIFICATION
- Attachment C – CERTIFICATE OF COMPLIANCE (to be completed by Vendor)
- Attachment D – TERMS AND CONDITIONS

Creative encourages Vendors to indicate their interest in this procurement by submitting a quotation according to the instructions contained within this RFQ. Creative will make an award to the responsible Vendors submitting an offer which provides best value to the project.

To be considered, Vendors should submit a complete quotation no later than the Offer deadline date and time on the front page. Vendors should ensure that the quotation is well-written in English, easy to read, follows the instructions provided, and contains only requested information.

Sincerely,

Creative Associates International

ATTACHMENT A: RFQ DETAILS

1. REQUIREMENTS:

- a. **Cover Page:** Complete applicable sections on first page of this RFQ. Submit a copy of company CAC registration certificate and evidence
- b. **Past Performance:** Vendors are required to submit the contact information of three references. This should include the name, company, relationship to the vendors, email address, and/or phone number for each reference. Additionally, the vendor is required to include details of three business references.
- c. **Source Code:** All goods and services supplied must meet USAID Geographic Code 937 (special free world); or Code 935 (any area or country including the recipient country, but excluding any country that is a prohibited source) in accordance with the US Code of Federal Regulations (CFR), 22 CFR 228. Vendors are required to indicate the source of all products in their proposals. Per 22 CFR 228, the following definitions apply:
 - i. **Source:** "Source" means the country from which a commodity is shipped to the cooperating country or the cooperating country itself if the commodity is located therein at the time of purchase. However, where a commodity is shipped from a free port or bonded warehouse in the form in which received therein, "source" means the country from which the commodity was shipped to the free port or bonded warehouse.
 - ii. **Brand Names:** Specific brands and/or models indicated—while often preferred—are for description only. An equivalent substitute, as determined by the specifications, will be acceptable.
- d. **Restricted countries:** Under no circumstances may items or items with components from any countries restricted by the US Office of Foreign Asset Control (OFAC). Additional information on these restrictions can be found at <https://www.treasury.gov/resource-center/sanctions/Programs/Pages/Programs.aspx>.
- e. **Price Validity:** The Vendor must state in their quotation the validity period of their quotation. The minimum offer acceptance period for this RFQ is 90 days after closing date of the RFQ. If an Vendor has provided a validity period of less than 90 days, the quotation may be eliminated.
- f. **Shipping:** Vendors must provide detailed shipping and delivery information in their Offer based on the destination shown on Cover Page. The specific delivery address will be provided with the Purchase Order award documents.

2. Evaluation Criteria: Best Value

Creative will consider the most valuable offer by evaluating and comparing other factors in addition to price. Only quotations that meet the requirements above will be considered for evaluation. Please note that if there are significant deficiencies regarding responsiveness to the requirements of this RFQ, an offer may be deemed "non-responsive" and thereby disqualified from consideration. Creative reserves the right to waive immaterial deficiencies at its discretion. Therefore, the quotation should contain the best value from both a technical and price perspective. Creative will select the vendor whose quotation represents the best overall value to Creative in terms of the selection criteria specified below. Vendors who do not follow the instructions in this RFQ may be disqualified from consideration.

To ensure that best value is obtained the following would be considered.

- Acceptable Quotation Validity Period
- Availability of items
- Delivery within specified time
- Acceptable warranty period

ATTACHMENT B: SPECIFICATION

Scope of Work: Please refer to the cover page of this RFQ document

All offerors must provide proof of registration and tax. Attach CAC certificate and TIN when sending quotation.

ATTACHMENT C – CERTIFICATES OF COMPLIANCE

Statement on Source & Origin

2. STATEMENT ON RULES ON SOURCE AND NATIONALITY FOR COMMODITIES AND SERVICES FINANCED BY USAID [CITE: 22CFR228.11], [CITE: 22CFR228.14]

Hereby the Vendor certifies that:

He/she has thoroughly studied the Section 2.2 of this RFQ containing “Rules on Source, and Nationality for Commodities and Services financed by USAID” [CITE: 22CFR228.11], [CITE: 22CFR228.14] and his/her company as well as all the components and commodities being offered in his/her Offer to this RFQ meet all required source and nationality eligibility criteria as specified under Section 2.2 of this RFQ.

Name

Title

Signature

Date

ATTACHMENT D – TERMS AND CONDITIONS

52.204-24: REPRESENTATION REGARDING CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT (AUG 2020)

The Vendor shall not complete the representation at paragraph (d)(1) of this provision if the Vendor has represented that it “does not provide covered telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument” in the provision at 52.204-26, Covered Telecommunications Equipment or Services—Representation, or in paragraph (v) of the provision at 52.212-3, Vendor Representations and Certifications-Commercial Items.

(a) Definitions. As used in this provision—

Backhaul, covered telecommunications equipment or services, critical technology, interconnection arrangements, reasonable inquiry, roaming, and substantial or essential component have the meanings provided in the clause 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

(b) Prohibition.

(1) Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. Nothing in the prohibition shall be construed to—

(i) Prohibit the head of an executive agency from procuring with an entity to provide a service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(ii) Cover telecommunications equipment that cannot route or redirect user data traffic or cannot permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(2) Section 889(a)(1)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2020, from entering into a contract or extending or renewing a contract with an entity that uses any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. This prohibition applies to the use of covered telecommunications equipment or services, regardless of whether that use is in performance of work under a Federal contract. Nothing in the prohibition shall be construed to—

(i) Prohibit the head of an executive agency from procuring with an entity to provide a service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(ii) Cover telecommunications equipment that cannot route or redirect user data traffic or cannot permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(c) Procedures. The Vendor shall review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from receiving federal awards for “covered telecommunications equipment or services”.

(d) Representation. The Vendor represents that

(1) It will, will not provide covered telecommunications equipment or services to the Government in the performance of any contract, subcontract or other contractual instrument resulting from this solicitation. The Vendor shall provide the additional disclosure information required at paragraph (e)(1) of this section if the Vendor responds “will” in paragraph (d)(1) of this section; and

(2) After conducting a reasonable inquiry, for purposes of this representation, the Vendor represents that—It does , does not use covered telecommunications equipment or services, or use any equipment, system, or service that uses covered telecommunications equipment or services. The Vendor shall provide the additional disclosure information required at paragraph (e)(2) of this section if the Vendor responds “does” in paragraph (d)(2) of this section.

(e) Disclosures.

(1) Disclosure for the representation in paragraph (d)(1) of this provision. If the Vendor has responded “will” in the representation in paragraph (d)(1) of this provision, the Vendor shall provide the following information as part of the offer:

(i) For covered equipment—

(A) The entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the original equipment manufacturer (OEM) or a distributor, if known);

(B) A description of all covered telecommunications equipment offered (include brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); and

(C) Explanation of the proposed use of covered telecommunications equipment and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(1) of this provision.

(ii) For covered services—

(A) If the service is related to item maintenance: A description of all covered telecommunications services offered (include on the item being maintained: Brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); or

(B) If not associated with maintenance, the Product Service Code (PSC) of the service being provided; and explanation of the proposed use of covered telecommunications services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(1) of this provision.

(2) Disclosure for the representation in paragraph (d)(2) of this provision. If the Vendor has responded “does” in the representation in paragraph (d)(2) of this provision, the Vendor shall provide the following information as part of the offer:

(i) For covered equipment—

(A) The entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the OEM or a distributor, if known)

(B) A description of all covered telecommunications equipment offered (include brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); and

(C) Explanation of the proposed use of covered telecommunications equipment and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(2) of this provision.

(ii) For covered services—

(A) If the service is related to item maintenance: A description of all covered telecommunications services offered (include on the item being maintained: Brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); or

(B) If not associated with maintenance, the PSC of the service being provided; and explanation of the proposed use of covered telecommunications services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(2) of this provision.

(End of provision)

52.204-26 COVERED TELECOMMUNICATIONS EQUIPMENT OR SERVICES- REPRESENTATION (DEC 2019)

(a) Definitions. As used in this provision, “covered telecommunications equipment or services” has the meaning provided in the clause 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

(b) Procedures. The Vendor shall review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from receiving federal awards for “covered telecommunications equipment or services”.

(c) Representation. The Vendor represents that it does, does not provide covered telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument.

Additional terms and conditions for the Purchase Order shall be provided upon notice of award.