

# Reporting Specialist

We are looking for a reporting specialist to create and automate reporting processes for the organization

Duties and responsibilities:

- Support the Roll Out of new reporting requirements to the Zone
- Train & coach colleagues in the effective use of new tools (e.g. PowerBI, PowerApps, PowerAutomate)
- Develop tools for effective data capture & information management
- Develop and implement smarter and quicker ways of presenting information
- Validate New Reports and System Developments
- Strong experience with BI and visualization tools like PowerBI (or Google DataStudio, Kibana, Grafana / d3, etc)
- Understanding the stakeholder requirement and developing PowerBi Dashboard
- DAX Queries
- ETL Process
- Power Query
- Building Dynamic Features
- Online Data Connection thru EDH
- Keeping Quality 100%
- Continuous improvement in reducing refresh time
- Strong knowledge about big data processing, aggregation and strong experience with relational and no-SQL databases
- Writing Queries
- Joining Queries
- Manipulation of Data
- Data Validation
- Managing the Data lake
- Provides any needed and associated ad hoc analyses, comments, and analysis of the data

Requirements & Skills

- Computer skills (MS Office, Powerpoint, etc)
- Good knowledge of data & reporting tools (PowerBI, SQL)
- Knowledge of ERP Systems – SAP, Syspro
- Excellent analytical and reporting skills & problem solver
- Energised self-starter with the ability to take initiative
- Ability to work in a well organized, accurate and reliable manner
- Working in a multi-cultural environment
- High level of service mindset and ability to handle difficult stakeholders
- High sense of accuracy
- High level of ethics
- Communicative, team oriented and open for change
- Highly results focused with a proven track record
- Leads by example, and lives the company's values

## Reporting Specialist – BeerTech Africa

- Able to work on own initiative and prioritize workload effectively
- Fluent English in speaking, reading and writing
- Relevant 3 year university degree in i.e. in Computer Systems, IT, Engineering or similar

This role is based in Lagos, Nigeria