



IOM International Organization for Migration

SHORT VACANCY NOTICE

Open to Internal & External Candidates

Position	: Junior MHPSS Project Assistant
Organizational Unit	: Demobilization, Disassociation, Reintegration and Reconciliation (DDRR)
Duty Station	: Maiduguri
IOM Classification	: Ungraded (G3 Equivalent)
Type of Appointment	: Special Short-Term (SST) 6 months with possibility of extension
SVN No.	: SVN2022.107
Estimated Start Date	: As soon as possible
Closing Date	: 01 September 2022

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental, and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive work environment. Read more about diversity and inclusion at IOM at www.iom.int/diversity. Applications are welcome from first- and second-tier candidates, particularly qualified female candidates. For all IOM vacancies, applications from qualified and eligible first-tier candidates are considered before those of qualified and eligible second-tier candidates in the selection process.

Context:

Working under the overall supervision of the DDRR Snr Project Coordinator and under the direct supervision of the ICRS Programme Officer, the successful candidate will be supporting members of the ICRS team and particularly MHPSS team in providing quality psychosocial support to improve the overall mental health of the programme beneficiaries. S/he will;

Core Functions / Responsibilities:

- Conduct ICRS and CSI profiling interviews and ensure accurate data entry.
- Travel to various project locations to provide individual and group counselling sessions tailored to the needs of the target population along with follow up sessions when deemed necessary.
- Through the implementation of MHPSS activities, identify cases that require specialized institutions support and coordinate referral.
- Support the implementation of psychosocial support activities during family and community visits as well as bereavement support when necessary.
- Participate in updating existing ICRS monitoring, evaluation and reporting tools such as databases, survey tools in coordination with ICRS Programme Officer and MHPSS team leader.
- Provide psychosocial first aid to the target population.
- Support the implementation of regular individual and group recreational, educational, and sensitization activities for beneficiaries as well as support groups and conflict mediations.
- Conduct and regularly update mental health and psychosocial assessments with ICRS beneficiaries.
- Perform other related duties assigned.

Required Qualifications and Experience

Education

University degree from an accredited institution in psychology, Social Science or related field

Experience

- Minimum of 2 years related working experience in DRR, psychology, social work, community mobilization, health.
- Good understanding of relevant principles in engaging affected population such confidentiality, Do-no harm principles.

Languages

Required: Fluent in English (oral and written)

Desirable: Fluency in multiple native language

Skills

- Excellent communication and interpersonal skills; Ability to work with minimum supervision.
- Works effectively with local authorities, stakeholders, beneficiaries, and the broader community to advance country office or regional objective.
- Effectively applies knowledge of DRR issues within organizational context.
- Delivers on set objectives in strict deadlines.
- Demonstrated proficiency with Microsoft Office applications especially Excel, Word, PowerPoint, Publisher and Sharepoint
- Willing to accept a flexible work schedule.
- Attentive to details and accuracy in handling and reporting data

Required Competencies:

Behavioural

The incumbent is expected to demonstrate the following competencies:

Values

- Inclusion and respect for diversity respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintain high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent, and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioural indicators *level 2*

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge continuously seeks to learn, share knowledge, and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring, and motivational way.

Other

Only candidates residing in the country of the duty station and within commuting distance of the duty station will be considered.

Appointment will be subject to certification that the candidate is medically fit for appointment, confirmation of all documents, and security clearances.

Women with the above qualifications are encouraged to apply.

How to apply:

Interested candidates are invited to submit their applications via email to **HRNIGERIA@iom.int** indicating position applied on subject line by **Thursday, 01 September 2022** and follow this link: <https://forms.office.com/r/FNwbsSK4MS>

For the applications to be considered valid, IOM only accepts applications with a cover letter not more than one page specifying the motivation for application, addressed to **Human Resources, International Organization for Migration (IOM)** and with a subject line **SVN2022.105. Maiduguri. Junior MHPSS Project Assistant G3.**

All applications should include a functional email address, mobile numbers, and detailed curriculum vitae (CV).

Please note that this position is open only to Nigerian National applicants and only shortlisted candidates will be contacted.

Posting period:

From 19.08.2022 to 01.09.2022

No Fees:

IOM does not charge a fee at any stage of its recruitment process (application, interview, processing, training, or other fee). IOM does not request any information related to bank accounts.