

# AFRICAN DEVELOPMENT BANK GROUP

## Financial Sector Development Department (PIFD)



### REQUEST FOR EXPRESSION OF INTEREST

#### INDIVIDUAL CONSULTANT – PARTNERSHIPS AND RESOURCE MOBILISATION EXPERT

##### BRIEF DESCRIPTION OF THE ASSIGNMENT:

We have the pleasure to inform you that the African Development Bank Group (‘AfDB’ or the ‘Bank’) will require the Services of a Partnerships and Resource Mobilisation Specialist hereafter the ‘Consultant’ to support the development and implementation of partnerships and resource mobilization for various trust funds and initiatives hosted by the Financial Sector Development Department.

- Department issuing the request: Financial Sector Development Department (PIFD.0)
- Place of assignment: Work from home
- Duration of the assignment: 6 months (with the possibility of renewal for a further 6 months)
- Deadline for applications: 24<sup>th</sup> April, 2023
- Tentative date of commencement: 15<sup>th</sup> May, 2023

##### ELIGIBILITY CRITERIA

The eligibility criteria, the establishment of a short list and the selection procedure shall be in conformity with the Bank’s Rules and Procedure for acquisition of Consulting Services funded by the Administrative or Capital Expenditure Budget. Please, note that interest expressed by a consultant does not imply any obligation on the part of the Bank to include him/her in the shortlist. The proposals to be submitted by the Consultants shall be evaluated based on the following criteria:

|  |                  |
|--|------------------|
| General qualification and suitability for the task to be performed | <i>30 points</i> |
| Experience in the specific assignment described in the TOR         | <i>40points</i>  |
| Experience with international donor agencies                       | <i>15 points</i> |
| Language capacity  | <i>5points</i>   |
| Knowledge/Familiarity of/with the African continent                | <i>10 points</i> |

A shortlist will be established at the end the request for expressions of interest. Only the proposals

scoring 70 points or above shall be considered for this assignment.

## **REQUIRED QUALIFICATIONS AND EXPERIENCE**

- Advanced degree at master's level in economics, public policy, finance, project management, business administration, law, or any other relevant discipline
- At least seven (7) years of relevant experience including in developing donor funded programmes (multilateral, bilateral, foundations etc.), resource mobilization and developing and managing relationships / partnerships with donors
- Knowledge and experience of establishing initiatives, fundraising with various donors, including knowledge of donor project cycles, priorities, and strategies
- Knowledge and experience in international development and public policy, particularly with donor funded programmes in financial sector development would be a distinct advantage
- Excellent communication skills in English and/or French (spoken and written) is essential including the ability to draft at a professional level in this language. Ability to work effectively in both languages preferred.
- Ability to work effectively as a member of a team, and independently with limited supervision
- Command of standard computer software applications; proficiency in the use of Microsoft Office applications (Word, Excel, and strong PowerPoint skills)

## **ACCOUNTABILITY & REPORTING**

The consultant will report to the Director, Financial Sector Development Department.

## **DURATION AND PAYMENT**

Duration: The consultant will be employed for 6 months, renewable once based on performance and business needs. The consultant will work remotely from home, with travel to Abidjan / other destinations as agreed with the Bank .

Professional Fees and Reimbursable: The consultant will be paid a competitive monthly rate in accordance with Bank guidelines.

Travel: All travel arrangements and payment shall be in accordance with the Bank's Travel Policy (P.I 003/2000 as amended).

Payment: Payment shall be made in USD or Euros not later than 45 days based on monthly invoices (and copies of receipt invoices) submitted by the consultant after the end of the month induplicate, but only after submission and acceptance of any/all associated deliverables.

## **APPLICATION**

Interested Individual Consultants may obtain further information at the email address below during the Bank's working hours: from 09:00 to 17:00 hours (Abidjan time)

You are kindly requested to submit your CV and a brief cover letter by **17:00 (GMT) April 24<sup>th</sup> 2023** to the address mentioned below clearly mentioning **'Individual Consultant – Partnerships and Resource Mobilisation Expert'** in the subject line

Attention:

David Ashiagbor

Yanne Sanogoh

Email:

[D.ashiagbor@afdb.org](mailto:D.ashiagbor@afdb.org)

[y.sanogoh@afdb.org](mailto:y.sanogoh@afdb.org)

# **AFRICAN DEVELOPMENT BANK GROUP**

## **Financial Sector Development Department (PIFD)**



### **TERMS OF REFERENCE (TOR)**

#### **INDIVIDUAL CONSULTANT : PARTNERSHIPS AND RESOURCE MOBILISATION EXPERT**

#### **1. BACKGROUND**

The African Development Bank (AfDB) is the premier multi-lateral development finance institution fostering economic growth and social progress in Africa. The AfDB's primary goal is to reduce poverty and improve living standards by deploying its resources in Africa and providing financial and technical assistance for development projects and programs in Africa.

The primary role of the Financial Sector Development Department (PIFD) is to help the Regional Member Countries (RMCs) increase the reach, depth, and breadth of their financial systems, while safeguarding financial stability. The Department has four long-term objectives: (i) development of a vibrant financial sector through an inclusive access by households and enterprises to financial services; (ii) strengthening markets participants; (iii) developing efficient capital markets, and (iv) deepening regional financial integration. Paired with other Industrialization, infrastructure and Private Sector complex departments, the Financial Sector Development Department (PIFD) is responsible for implementing the Bank Group's Financial Sector Development Policy and Strategy 2014–2019 (FSDPS) towards vibrant, innovative, robust and competitive financial systems, both national and regional, and in both the public and private sector levels of RMCs. FSD plays a transversal role across the Bank's five strategic priorities, applying its financial deepening and access tool kit to the High Five (H5) agenda. Fundamentally, the scalability and policy momentum inherent in the H5 agenda create an important opportunity for expanded relevance of the FSD core skill set: flexible financing instruments and delivery frameworks for financial inclusion, smart resource mobilization and capital markets development.

PIFD leverages partnerships to bring about greater developmental impact in financial sector development. In this regard PIFD manages and hosts a number of donors funded trust funds and programmes including, the Africa Digital Financial Inclusion Facility, the Capital Markets Development Trust Fund, and the Making Finance Work for Africa Partnership (MFW4A). In the context of the new 2022-2026 Financial Sector Development, PIFD intends to launch a number of

new trust funds including the Africa Financial Sector Corporate Governance Initiative and raise additional funding for current initiatives.

PIFD is therefore seeking to recruit a consultant to develop a coherent and strategic approach to guide its resource mobilization effort and support the development of long-term strategic partnerships with existing and potential donors.

## **2. SCOPE OF SERVICES**

The consultant will develop and implement a coherent resource mobilisation strategy and action plan for PIFD, with the objective of securing funding for current and future initiatives of the department. The consultant will also support Task Managers with fundraising for specific initiatives.

### **Duties of the Consultant**

- Conduct a mapping of the donor landscape for financial sector development in Africa, with a view to identifying opportunities to develop and strengthen partnerships with existing and new partners.
- Develop and maintain a database of FSD donors, their priority geographies and thematic and pro-actively develop relationships with them in support of PIFD's activities.
- Develop and coordinate the implementation of a fundraising action plan for the department, in collaboration with the various Task Managers, to ensure continued funding and resources for the department's technical assistance activities and initiatives.
- Support and assist Task Managers with fundraising for the various trust funds and initiatives, including identification of potential donors, preparation of materials for roadshows etc.
- Engage with relevant bank departments and other trust fund to share their knowledge and experience and identify best practices in streamlining the fundraising process.
- Support the design and delivery of donor/ partner roundtables and other events as required.
- Prepare research notes and briefs on donor / partner activities as required, and
- Any other duties as may be assigned by Management