

## REQUEST FOR EXPRESSIONS OF INTEREST

### ***“CYBER SECURITY PROJECT MANAGER-CONSULTANT”***

#### AFRICAN DEVELOPMENT BANK

Avenue Joseph Anoma, 01 B.P. 1387, Abidjan, CÔTE D'IVOIRE

Cybersecurity Unit (TCCY)

E-mail : [InfoSec@AFDB.ORG](mailto:InfoSec@AFDB.ORG)

1. The **African Development Bank (AfDB)** hereby invites Individual Consultants to indicate their interest in the work program enumerated below.
2. The objective of the consultancy is to provide technical expertise, consultative advice and support to the African Development Bank under the leadership of Head of Cybersecurity Unit/CISO Office, assist in building a global cyber risk analytics program to enable executive decision making and prioritized risk mitigation through reporting of meaningful metrics, drive the buildout and maturing of the cyber risk analytics program, work with cyber data source owners to establish sustainable processes and technical architecture for data governance. Assist to develop a governance model, operating processes for the IT Risk management solutions. Actively solicit input from stakeholders and provide feedback to the Head of Cyber Risk or Senior Program manager constantly. Actively participate and coordinate third party/Vendors engagement services and IT Audit activities. Details of work involved is mentioned in the detailed Scope of Service below.

#### 3. **SCOPE OD SERVICE**

Following is the indicative list of activities envisaged to meet the scope of work. However, the detailed scope of work and/or list of activities would be finalized at the time of issue of RFP.

- Lead the coordination and reporting of several in-scope projects under the cybersecurity purview.
  - Maintain meticulous records of project and program financial, issues, risks, decisions, schedule, et cetera.
  - Proficient with project-related financial management, including actuals, capitalized vs. Non-capitalized hardware and software management
  - Conduct risk assessments on a wide variety of technologies, applications, and systems.
  - Analyze and identify threats, identify compensating controls, and calculate risk score.
  - Lead end-user training efforts, including creation of user documentation and hands-on training exercise(s), for both operational and technical users.
  - Establish clear, accurate project timelines and schedules; Monitor progress against schedule; build in and execute contingency plans as necessary.
  - Proactively troubleshoot and resolve issues that arise during implementation.
  - Update and maintain project issues list, which includes prioritizing issues.
4. The **Cybersecurity Unit** invites invites Individual Consultants to indicate their interest in providing the above-described services. Interested Consultants shall provide information on their qualifications and experience demonstrating their ability to provide the services (**CV**,

**documents, reference to similar services, experience in similar assignments, demonstrate experience in Project Management, etc.).**

5. The eligibility criteria, the establishment of a short list and the selection procedure shall be in conformity with the Bank's **Procurement Policy and Procedures for Recruitment of Corporate Consultants**. Please, note that interest expressed by a Consultant does not imply any obligation on the part of the Bank to include him/her in the shortlist. The consultants on the shortlist **will be requested to submit a full proposal at a later date**.
6. The assignment period is expected for **six (06) months** (renewable subject to satisfactory work) and the tentative start date is **1 April 2023**.
7. The work will be carried out at the Bank's Headquarters in Abidjan, Cote d'Ivoire. Some remote work can be permissible.
8. Interested Individual Consultants may obtain further information at the address below during office hours **09:00 to 17:00 hours, Abidjan Local Time**.
9. Expressions of interest must be sent **by email** at the address below before **Wednesday 8<sup>th</sup> March 2023 17:00 hours, Abidjan Local Time** and mention "**Expression of Interest – Individual - Cybersecurity Project Manager Consultant**".

For the attention of: **Cybersecurity Unit (TCCY)**  
African Development Bank  
Immeuble CCIA, Avenue Jean Paul II Abidjan Plateau Cote d'Ivoire  
Abidjan, Côte d'Ivoire  
Email: [InfoSec@AFDB.ORG](mailto:InfoSec@AFDB.ORG)

#### 10. **ESTABLISHMENT OF THE SHORT LIST**

A shortlist of three to six individual consultants will be established at the end the request of expressions of interest. The consultants on the shortlist will be judged on the following criteria on the basis of their updated resume.

#### **Evaluation Criteria**

- Level of education in general - 20%
- Certifications relevant to the assignment - 20%
- Years of experience in general - 20%
- Experience relevant to the assignment - 40%

#### 11. **DECLARATION OF IMPARTIALITY**

**This is an open advertisement, to ensure that the same level of information is available to all intending applicants; apart from the above-mentioned address, no applicant should make contact with any official of the Bank soliciting for more information or requirements for this job.**